

Date

Russell Strickland, Secretary  
Maryland Department of Emergency Management  
5401 Rue Saint Lo Drive  
Reisterstown, MD 21136

Dear Mr. Strickland,

FEMA's Hazard Mitigation Assistance program requires a 25% non-federal contribution. This letter serves as (Name of Sub-applicant/Sub-recipient) commitment to meet the matching fund requirements for the proposed project (Name of Project) submitted for (Building Resilient Infrastructure and Communities/Flood Mitigation Assistance/Hazard Mitigation Grant Program/ LPDM Congressional Earmark ).

This non-federal match will be met through (insert funding source(s)), (i.e., in-kind services, cash, other non federal grant funding, donate goods/services).

Name of funding source: \_\_\_\_\_.

Funding type:\_\_\_\_\_

The local matching fund requirement is \$\_\_\_\_\_ and available date \_\_\_\_\_.

Please contact (name and contact information) if you have any questions.

Sincerely,

(Name)