



MDEM HMA PLAN OR PROJECT SUBGRANT

This section is for State use only.			
Title			
Jurisdiction			
FEMA Disaster No.			
Application Type	<input type="checkbox"/> Standard Hazard Mitigation Grant Program (HMGP) <input type="checkbox"/> 5 % Initiative <input type="checkbox"/> 7% Planning		
Eligible Supplicant	<input type="checkbox"/> State <input type="checkbox"/> Private Non-profit <input type="checkbox"/> Local Government		
Community NFIP Status	<input type="checkbox"/> Participating <input type="checkbox"/> Non-participating <input type="checkbox"/> Recognized Indian Tribe or Tribal Organization	CID #	
Support Documents	<input type="checkbox"/> Conforms with State HMP <input type="checkbox"/> In Declared Aea <input type="checkbox"/> Statewide		
State Signature		Date	



MDEM HMA PLAN OR PROJECT SUBGRANT

Hazard Mitigation Assistance (HMA) Grant Funding Application

1.0 PLAN/PROJECT IDENTIFICATION			
1.1 Grant Type	<input type="checkbox"/> Hazard Mitigation Grant Program (HMGP)		
1.2 Title	1.2a	1.2b <input type="checkbox"/> Project <input type="checkbox"/> Plan	
1.3 Application Year			
1.4 Location of Project Site and Jurisdiction			
2.0 APPLICANT IDENTIFICATION			
2.1 Entity making Application			
2.2 Eligibility	<input type="checkbox"/> State Agency <input type="checkbox"/> Local Government or Tribe <input type="checkbox"/> Private Non-Profit		
2.3 Tax Identification	2.3a State		2.3b Tribal/Federal
2.4 Employer ID	2.4a EIN		2.4b DUNS
2.5 EO 12372	Subapplication has been submitted in compliance with Executive Order 12372 (State ClearingHouse). <input type="checkbox"/> Yes <input type="checkbox"/> No because it is not covered by EO 12372 <input type="checkbox"/> No it has not been selected by state for review		
Contacts			
	Contact #1		Contact #2
	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.		<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
2.6 Last Name			
2.7 First Name, Middle Initial			
2.8 Title			
2.9 Agency			

MDEM HMA PLAN OR PROJECT SUBGRANT

2.10 Address		
2.11 City, ST Zip		
2.12 Phones		
2.13 Email		
2.14 Web Address		
Applicant Experience		
2.15 List other FEMA grants awarded to or managed by this entity		
2.16 Federal Debt	<input type="checkbox"/> Yes. Details: <input type="checkbox"/> No. Parties to this application are not delinquent on any Federal Debt.	

3.0 COMMUNITY IDENTIFICATION

3.1 Community Name				
3.2 Federal Identification Processing Standard (FIPS)	3.2a NFIP CID		3.2b Congress	
	3.2c US Senate		3.2d State Representative	
Mitigation Plan				
3.3 Is there an existing multi-hazard mitigation plan in compliance with 44 CFR Part 201 covering the applying entity?	<input type="checkbox"/> Yes <input type="checkbox"/> No (skip to Scope Of Work)			
3.4 Name of existing plan and Year Approved				
3.5 Type of plan	<input type="checkbox"/> Multi-jurisdiction <input type="checkbox"/> Multi-hazard <input type="checkbox"/> Local Tribal			
3.5 How is this application plan or project related to existing plans, including FEMA-approved state plans?				

MDEM HMA PLAN OR PROJECT SUBGRANT

3.7 Describe other related mitigation plans (include plan names)			
3.8 Attachments	<input type="checkbox"/> Yes	Comments:	
4.0 SCOPE OF WORK (SOW)			
For Plans, skip to "For Plans" at field ^{4.10} .			
4.1 Type of Mitigation Activity (check all that apply)	<input type="checkbox"/> Biological <input type="checkbox"/> Chemical <input type="checkbox"/> Terrorist <input type="checkbox"/> Toxic <input type="checkbox"/> Substance <input type="checkbox"/> Dam/Levee <input type="checkbox"/> Drought <input type="checkbox"/> Earthquake <input type="checkbox"/> Fire	<input type="checkbox"/> Crop Loss <input type="checkbox"/> Fishing Loss <input type="checkbox"/> Human Cause <input type="checkbox"/> Civil Unrest <input type="checkbox"/> Land Subsidence <input type="checkbox"/> Nuclear <input type="checkbox"/> Special Event <input type="checkbox"/> Other	<input type="checkbox"/> Freeze <input type="checkbox"/> Flood <input type="checkbox"/> Severe Storm <input type="checkbox"/> Mud/Landslide <input type="checkbox"/> Snow <input type="checkbox"/> Ice <input type="checkbox"/> Windstorm <input type="checkbox"/> Hurricane <input type="checkbox"/> Tornado
4.2 Location of Site	Latitude Longitude		
4.3 Describe Construction			
4.4 Responsible Managers and Contractors			
4.5 Residual Risk after completion			
4.6 Estimated time to complete project			
4.7 Feasibility (attach engineering abstracts, schematics, life safety)			
4.8 Long term maintenance plan and project useful life			

MDEM HMA PLAN OR PROJECT SUBGRANT

4.9 Proposed Activity (include location and title of project or plan)	Please attach a Scope of Work Narrative in .doc or .pdf format. Include two alternative activities.	
For Plans		
4.10 Type of Plan	<input type="checkbox"/> New Plan <input type="checkbox"/> Update Existing Plan	
4.11 List Beneficiaries of Plan		
4.12 Describe Staffing and estimated time to complete		
4.13 Attachments	<input type="checkbox"/> Yes	Comments:
Property Impacted. Complete this section for each property.		
4.14 Disaster Declaration	<input type="checkbox"/> Yes Dates Name <input type="checkbox"/> No	
4.15 Property Owners		
4.16a Address of Property to be mitigated: Property Map, Parcel, and Lot # Include NFIP Policy Numbers for Loss Status	4.16b <input type="checkbox"/> NFIP Policy <input type="checkbox"/> FMA Repetitive Loss Policy <input type="checkbox"/> FMA Severe Repetitive Loss Policy	
4.17 Property Tax ID		
4.18 Legal Description	<input type="checkbox"/> Unimproved land <input type="checkbox"/> Public <input type="checkbox"/> Non-residential <input type="checkbox"/> Manufactured home <input type="checkbox"/> Multi-Family Dwelling (5 or more Units) <input type="checkbox"/> Single family	
4.19 Is this property currently substantially damaged?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

MDEM HMA PLAN OR PROJECT SUBGRANT

4.20 Property Action	<input type="checkbox"/> Acquisition <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> Elevation <input type="checkbox"/> Flood Proofing <input type="checkbox"/> Mitigation <input type="checkbox"/> Reconstruction	<input type="checkbox"/> Safe Room <input type="checkbox"/> Wind Shelter <input type="checkbox"/> Seismic <input type="checkbox"/> Wildfire <input type="checkbox"/> P804 Wind Advanced A B-ES I <input type="checkbox"/> Other			
4.21 Elevation in feet the lowest floor will be raised above Base Flood Elevation					
4.22 Unit Types impacted	<input type="checkbox"/> Apartment <input type="checkbox"/> Lobby <input type="checkbox"/> Floor <input type="checkbox"/> Office <input type="checkbox"/> Room <input type="checkbox"/> Suite	<input type="checkbox"/> Basement <input type="checkbox"/> Lot <input type="checkbox"/> Hangar <input type="checkbox"/> Pier <input type="checkbox"/> Slip <input type="checkbox"/> Other			
4.23 Foundation	<input type="checkbox"/> Basement <input type="checkbox"/> Crawl space <input type="checkbox"/> Pier, Pile, Post or Column	<input type="checkbox"/> Slab on Grade <input type="checkbox"/> Vacant Land <input type="checkbox"/> Other			
4.24 Flood Zone (ie. A, AE, V, etc.)					
5.0 COSTS					
5.1 Cost – Benefit Analysis Method	<p>Attach report in .xls or .pdf format. The digital export must also be submitted. FEMA BCA Toolkit Download: https://www.fema.gov/benefit-cost-analysis</p> <input type="checkbox"/> FEMA Benefit-Cost Analysis tool (BCA) <input type="checkbox"/> Pre-calculated Benefits <input type="checkbox"/> Substantial Damage in Special Flood Hazard Area (SFHA) – acquisition only <input type="checkbox"/> Other				
Schedule	Include all tasks necessary to implement this mitigation activity, the estimated timeframe for each task, and who will complete it. Attach a separate .doc, .xls, or .pdf if preferred.				
5.2 Description of Task	Starting Point	Unit of Time	Duration	Completion Point	Responsible Entity
<i>Example: Inspection</i>	<i>Day 15</i>	<i>Days</i>	<i>21 Days</i>	<i>Day 36</i>	<i>Housing Dept.</i>



MDEM HMA PLAN OR PROJECT SUBGRANT

Cost Estimate						
5.3 Item	Budget Class	Unit Quantity	Unit of Measure	Unit Cost	Estimate	Running Total
<i>Example: Fence Post</i>	<i>Material</i>	<i>60</i>	<i>8'</i>	<i>\$7.85</i>	<i>\$471</i>	<i>\$471</i>
Subapplicant Management Cost						
5.4 Requesting management cost?	<input type="checkbox"/> Yes <input type="checkbox"/> No					
5.5 Item	Budget Class	Unit Quantity	Unit of Measure	Unit Cost	Estimate	Running Total
Cost Sharing						
5.6 Cost Estimate	Dollar Amount			Percentage		
5.7 Federal Sources						
5.8 Non-Federal Share						
5.9 Non-Federal Funds	5.9a Agency					
	5.9b Funding Type					
	5.9c Amount					
5.10 Attachments	<input type="checkbox"/> Yes			Comments:		
Evaluation: Community Rating System (CRS)						
5.11 CRS Rating						
5.12 Is the recipient of funds a cooperating technical partner (CTP)?				<input type="checkbox"/> Yes <input type="checkbox"/> No		
5.13 Firewise Community				<input type="checkbox"/> Yes <input type="checkbox"/> No		
5.14 International Building Codes Compliant				<input type="checkbox"/> Yes <input type="checkbox"/> No		
5.15 National Fire Protection Association (NFPA) 5000				<input type="checkbox"/> Yes <input type="checkbox"/> No		

MDEM HMA PLAN OR PROJECT SUBGRANT

5.16 Building Code Effectiveness Grading Schedule (BCEGS)		<input type="checkbox"/> Yes <input type="checkbox"/> No
5.17 Is this Plan or Project within an impoverished community?		<input type="checkbox"/> Yes <input type="checkbox"/> No
5.18 Community Benefits of Plan		
Protection of Critical Facilities		
5.19 Does this project protect any of the following?	<input type="checkbox"/> Hazardous Materials Facility <input type="checkbox"/> Emergency Operations Center <input type="checkbox"/> Power Facility <input type="checkbox"/> Water or Sewer Treatment <input type="checkbox"/> Communications <input type="checkbox"/> Medical Care <input type="checkbox"/> Fire Protection	
5.20 Attachments	<input type="checkbox"/> Yes	Comments:
6.0 Environmental and Historic Preservation (EHP)		
6.1 Check all that apply	<input type="checkbox"/> Ground disturbance <input type="checkbox"/> Impact on past use of historic or public site <input type="checkbox"/> Endangered or threatened species and critical habitats <input type="checkbox"/> Vegetation removed <input type="checkbox"/> Waterways within 200 feet <input type="checkbox"/> Dredging or disposal of dredged material <input type="checkbox"/> Located within 100- or 500-year flood zone <input type="checkbox"/> Altering water flow or drainage <input type="checkbox"/> Designated Coastal Zone <input type="checkbox"/> Site impact on 5 acres of farmland <input type="checkbox"/> Hazardous materials or contaminants disturbed or involved <input type="checkbox"/> Executive Order 12898 low income or minority populations in the project's area of impact <input type="checkbox"/> Environmental requirements	
6.2 Historic Preservation	Attach USGS 1:24,000 quadrangle displaying relationships of structures Attach photographs of any structures over 50 years old	
7.0 ASSURANCES AND CERTIFICATIONS		
7.1 Part I: Assurances non-construction programs	<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete <input type="checkbox"/> N/A	

MDEM HMA PLAN OR PROJECT SUBGRANT

<p>7.2 Part II: Certifications Regarding Lobbying: Debarment, Suspension and Other Responsibilities Matters; and Drug Free Workplace Requirements</p>	<p><input type="checkbox"/> Complete <input type="checkbox"/> Incomplete <input type="checkbox"/> N/A</p>
<p>7.3 Part III: Disclosure of Lobbying Activities (Complete only if applying for a grant of more than \$100,000.00 and have lobbying activities using non-federal funds.</p>	<p><input type="checkbox"/> Complete <input type="checkbox"/> Incomplete <input type="checkbox"/> N/A</p>
<p>7.4 Additional Attachments that may be required.</p>	<p><input type="checkbox"/> Disclosure of Lobbying Activity <input type="checkbox"/> Historical Preservation Considerations for impacted properties <input type="checkbox"/> Model Acknowledgement of Conditions for Mitigation in SFHA <input type="checkbox"/> Selecting Appropriate Mitigation Measures for Flood Prone Structures, FEMA 551 Model Deed Restriction <input type="checkbox"/> Model Deed Restriction Language <input type="checkbox"/> Model Mitigation Offer <input type="checkbox"/> Notice of Voluntary Interest Sample 1 (Multiple Property Owners) <input type="checkbox"/> Notice of Voluntary Interest Sample 2 (Single Property Owner) <input type="checkbox"/> Statement of Voluntary Participation for Acquisition of Property for Purpose of Open Space <input type="checkbox"/> The National Flood Mitigation Data Collection Tool and RLP Viewer, FEMA 497C <input type="checkbox"/> Property Assessment Information or Appraisal <input type="checkbox"/> Elevation Certificate <input type="checkbox"/> Non-federal share Commitment Acknowledgement <input type="checkbox"/> Architectural Renderings for Historic Properties <input type="checkbox"/> Maintenance Agreement</p>