



Maryland Active Assailant Interdisciplinary Work Group

Wednesday, Dec. 11, 2019

10:00 A.M. - 12:00 P.M.

Location: Anne Arundel Co. Board of Elections,
6740 Baymeadow Drive, Glen Burnie, MD 21060

Meeting Minutes

START TIME: 10:09 a.m.

In Attendance: Rebecca Allyn, Matthew Bangs, Molly Barlow, Bethany Brown, Marone Brown, Anthony Burrows, Danielle Cerverizzo, Matt Crisafulli, Jessica Curtis, Kristin Dietz, Dale Ednock, Margaret George, Jennifer Gray, Jake Gigliotti, Herb Hasenpusch, Ray Hanna, Martin Hammond, Scott Haas, Mark Hubbard, John Jerome, Ricky Johnson, Mark Klinger, Randy Linthicum, Jason Lotti (PGFD), Cee Cee Mollineaux, Robert Mueck, Travis Nelson, Michael O'Connell, Dawn O'Croinin, Kevin Parker, Jim Radcliffe, Leesa Radja, John Reginaldi, Brian Rudick, John Russo, Craig Savageau, Anna Sierra, Steve Shepherd, Norman Spiker (DHS), Steve Thomas, Rob Trader (DHS), Cecilia Warren, Michelle Warshaue, Maurice Witt

1. CALL TO ORDER

Sgt. Travis Nelson, Co-Chair, MD AAIWG

Mr. Randy Linthicum, Co-Chair, MD AAIWG

Introductions and Quorum Declaration

- Dawn O'Croinin reminded everyone that the meeting is being recorded and what will transpire in the event of a "closed session."
- Approval of Meeting Minutes from October 9, 2019
 - Add Cecilia Warren.
 - Motion: Brian Ruddick, seconded Sheriff Crisafulli, all in favor, motion carries.
- Doodle Poll for 2020 meeting days -
 - Recurring meeting date has not been possible due to scheduling conflicts.
 - Leesa to send out Doodle Poll for February meeting date.

2. CHARTER UPDATE

Sgt. Travis Nelson, Co-Chair, MD AAIWG

Mr. Randy Linthicum, Co-Chair, MD AAIWG

- New members and amendments discussed.
- Revised charter will be voted for approval.
- D. O'Croinin reviewed changes voted & approved at the October meeting.



- See attached charter for details.
- Addition - Assoc. of Campus Law Enforcement Administrators.
 - Motion made by: Jim Radcliffe, seconded by: Steve Shepherd, all in favor, motion carries.
- Clarification of stake-holder, public member role and limitations in meetings.
- Motion to approve charter as amended - Motion made by: Herb Hasenpusch, seconded by: Jim Radcliffe, all in favor, motion carried.

3. WORK PLAN UPDATE

Ms. Jennifer Gray, Contract Support, Tetra Tech

- Review of the updated objectives - updates by committee (see attached work plan for details).
- All work group objectives:
 - Website by June 1, 2020.
- Planning & Preparedness
 - Resource list for best practices & available guidance - Feb. 1, 2020.
 - Develop framework for the structure of the AAIWG website Feb. 1, 2020.
- Prevention - Date changes and clarification:
 - Early intervention & prevention of behavioral health risks - Feb. 1, 2020.
 - Complete evaluation of evidence based resources & publications - July 1, 2020.
 - Complete an evaluation of evidence based resources & publications re: non-behavioral health aspects - July 1, 2020.
 - Met in October - have not met since then.
 - Have info on State run tip lines for anonymous reporting.
 - Started a list of documents to use for threat assessment.
 - Templates & checklists have been provided and are being reviewed for generalization/customization.
 - Divide up the 24 jurisdictions to assess intervention/prevention that currently exists in each county.
- Community Outreach - objectives updated
 - Working w/ P&P & T&E to catalog resources - Feb. 1, 2020.
 - Procedures for state endorsed active assailant guidance - April 1, 2020.
 - Opportunities for whole community engagement - April 1, 2020.
- Equipment - date changes only:



- M. O'Connell - first objective - ID standard for non-first responder personnel in an active assailant event - is completed 12/10/19 and out for review by committee.
- Personal Protective Equipment for law enforcement & fire/EMS - both are completed & reviewing DHS recent guidance for any changes.
- Breaching access & support tools minimum standards & best practices was begun in October - due by Feb. 1, 2020.
- IFAK recommendations just started - due by Feb. 1, 2020.
- Warm zone medical equipment (e.g., casualty collection bag) minimum standards may need to be extended - completed pending internal review by the committee.
- EMS Protocol - date changes:
 - Best practices for fire/rescue/EMS/healthcare systems & law enforcement - due by Feb. 1, 2020 - may have to be extended as the junctional tourniquet is being introduced and may be controversial due to expense.
 - Monitor protocol utilization & modify protocols as needed - Nov. 1, 2020.
- Training & Exercise:
 - Review training available by April 1, 2020.
 - Compile a list of available active assailant training programs, organized by target audience - April 1, 2020.
 - Research best practices & examples of active assailant focused exercises - July 1, 2020.
 - Molly Barton, MDH - suggested a product outcome to be identified - suggested "research & compile."
 - Jim Radcliffe needs participation and response.
- Communications
 - Continue to meet with ENSB & the MD ECC & develop a plan to support/enhance sharing information relating to next generation (NG) 911, GIS, & future technologies that will influence response to active shooter events.
 - Text to 911 launch statewide - July 1, 2020.
 - Continue to work with the 24 jurisdictions on migration to next generation 911.
- Family Information & Resources/CISM
 - Objectives streamlined.
 - Create online family reunification training for local jurisdictions & state agencies - March 1, 2020.



- Mass Casualty & Recovery Information & Mental Health Guidance document - by March 1, 2020.
 - Support DHS efforts to maintain a state wide reunification software system - June 1, 2020.
 - Determine & socialize the process for accessing family information/resources & CISM services in Maryland - June 1, 2020.
- Integrated Response
 - Objectives streamlined.
 - Field Operations Guide document - Feb. 1, 2020.
 - Identify roll out strategy to socialize the FOG among the first responder community - March 1, 2020.
 - Complete a survey of local jurisdictions & other stakeholders to identify current status of adoption, implementation, & practice of a unified response to active assailant incidents using a rescue task form concept - April 1, 2020.
- Jennifer will be following up with sub-committee chairs to get status of objectives & progress towards goals prior to upcoming meetings.
- Vote for approval of amended work plan - motion made by Jim Radcliffe, Sheriff Crisafulli seconded, all in favor, motion passed.
- Next step - to Russ Strickland for final review & approval.

4. WEB PAGE TASK FORCE

Sgt. Travis Nelson, Co-Chair, MD AAIWG

Mr. Randy Linthicum, Co-Chair, MD AAIWG

- A. Burrows/DoIT did a presentation of how it will look.
 - Modeled off of Opioid Commission.
 - Using WordPress.
 - Travis inquired about a secure area on the website for some confidential information.
 - D. O'Croinin cautioned against "endorsements" of products/information on the website - potential conflict with state purchasing procedures.
- Identify representatives for web page task force
 - Input/participation from subcommittees will be necessary.
 - DoIT will be on the task force.
 - R. Mueck - to chair the task force.
 - Sub-committees or other agencies recommendations please send to Chief Mueck.
- Scope mission for web page task force
 - Objective: what can be posted to website (e.g. training).



- Objective: how site will be structured.

5. WORK GROUP UPDATE

Sgt. Travis Nelson, Co-Chair, MD AAIWG

Mr. Randy Linthicum, Co-Chair, MD AAIWG

- GovDelivery notifications for non-member updates - setting up a list, will get regular updates from group (e.g., meeting dates). Goal is to start by early next year.
 - Currently Leesa is keeping a list of non-voting members' emails for notification.
- AAIWG Logo - D. O'Croinin is drafting wording regarding use of logo. To be approved at the next meeting.

6. RED FLAG LAW UPDATE

Ms. Dawn O'Croinin, Counsel, MD AAIWG

- Update regarding Maryland's red flag (HB 1302 in 2018 session) law after one year.
- First year (Oct. 1, 2018 - September 30, 2019).
- Just under 1,000 filed across the State.
- It is a gun control law that permits police or family members to petition a state court to order the temporary removal of firearms from a person who may present a danger to others or themselves.
- Training and outreach efforts focused on educating law enforcement.
- See attached chart.
- Next step is increasing community outreach to educate the community on how to use this process.

7. ROUND TABLE

- Special guests from DHS Office of Science & Technology - Norman Spiker, Rob Trader
 - Work on first responder safety.
- Anne Arundel/Hasenpusch - AA Exercise, RTF & Family/Reunification
- Jessica Curtis/MCAC - Lone Actor Snapshot available.
- Kristen Dietz/MDH - employee notification system at the state center.
- MEMA/John Reginaldi - tabletops through Complex Coordinated Terrorist Attack grant - contact John if you are interested.
- D. O'Croinin - please share any legislative information affecting AAIWG.
 - Two hate/bias pieces of legislation will be reintroduced this session.
- John Russo/US Atty Office - NCTC & Terrorism focus for 2020, working on a training plan; Harford Co. & LSU integrated response classes with



focus on volunteer fire & EMS. Any other agency willing to sponsor for the fall?

- Margaret George/DC HSEMA - River Terrace Exercise Series - The District has successfully completed a tabletop exercise, drill, and series of planning meetings to support the development of the RTEC evacuation plan. To deliver an effective, well balanced, and overall safe full-scale transportation exercise (FSE) for the River Terrace Education Campus students, staff, and stakeholders; the exercise has been moved to spring 2020. This decision is due to an abundance of caution and thoughtful consideration for this community of practice. Moving forward, our plan is to focus on developing, implementing, and providing training for the River Terrace community, as we redouble our efforts on logistics and planning for the FSE in the coming months.
 - This effort will give our stakeholders the opportunity to better familiarize themselves with the River Terrace Education Campus Emergency Transportation Evacuation Plan. In the coming months, stakeholders will have the opportunity to utilize the new E-learning system. This system was created to assist with the plan.
 - Active Threat Full Scale Exercise - On November 5, 2019, District stakeholders, students, and school staff participated in a day long Full-Scale Exercise at Theodore Roosevelt High School. Other nearby schools, MacFarland Middle School and West Education Campus, participated in LOCKDOWN drills while Powell Elementary School supported reunification activities. The after-action meeting will be held in December. The report should be finalized available in the coming months.
- Ray Hanna/DHS - compliments to Travis & Randy's recent presentation at the anti-terrorism, anti-crime workshop at the Jewish Community Center.

9. CLOSING REMARKS / ADJOURN - MEETING END TIME: 11:21 a.m.

- Motion made by: Sheriff Matt Crisafulli, seconded by Brian Rudick, all in favor, motion carried - meeting adjourned.



Maryland's First
Nationally Accredited
Sheriff's Office



50 Maryland Avenue
Rockville, Md. 20850
240-777-7000
240-777-7148 Fax

SHERIFF DARREN M. POPKIN

Montgomery County Sheriff's Office - Estimates of

Extreme Risk Protective Orders - Md. Code, Public Safety Article §5-601 - 610

**Quarterly ERPO Statistics - as of 10/01/2019

		10/1/2018 to 12/31/2018	1/1/2019 to 3/31/2019	4/1/2019 to 6/30/2019	7/1/2019 to 9/30/2019	Cumulative 10/1/2018 to 9/30/2019
Total		272	215	211	271	969
1. County	Census*					
a. Allegany	71,615	10	6	3	2	21
b. Anne Arundel	573,235	41	25	41	68	175
c. Baltimore City	611,648	10	3	11	12	36
d. Baltimore County	832,468	37	37	29	35	138
e. Calvert	91,502	3	2	4	2	11
f. Caroline	33,193	0	1	1	0	2
g. Carroll	167,781	10	11	7	14	42
h. Cecil	102,746	5	7	7	9	28
i. Charles	159,700	14	8	7	19	48
j. Dorchester	32,162	1	2	0	2	5
k. Frederick	252,022	15	11	4	6	36
l. Garrett	29,233	9	2	4	1	16
m. Harford	252,160	32	25	10	15	82
n. Howard	321,113	6	7	8	5	26
o. Kent	19,384	0	0	0	1	1
p. Montgomery	1,058,810	17	17	21	21	76
q. Prince George's	912,756	28	22	21	21	92
r. Queen Anne's	49,770	1	3	9	10	23
s. St. Mary's	112,667	11	6	5	5	27
t. Somerset	25,918	3	6	4	3	16
u. Talbot	37,103	0	1	2	0	3
v. Washington	150,578	7	5	8	9	29
w. Wicomico	102,923	9	5	4	8	26
x. Worcester	51,690	3	3	1	3	10
TOTAL	6,052,177	272	215	211	271	969

		10/1/2018 to 12/31/2018	1/1/2019 to 3/31/2019	4/1/2019 to 6/30/2019	7/1/2019 to 8/31/2019	Cumulative 10/1/2018 to 8/31/2019
2. Current Status by Disposition						
a. Granted		116	116	120	150	502
b. Denied		84	62	49	73	268
c. Dismissed (FTA)		67	35	40	40	182
d. Appealed		4	1	2	6	13
e. Rescinded		1	0	0	2	3
f. Transferred			1	0		1
TOTAL		272	215	211	271	969

Bruce P. Sherman

<https://opendata.maryland.gov/Demographic/Choose-Maryland-Compare-Counties-Demographics/pa7d-u6hs/data>

Choose Maryland: Compare Counties - Demographics

** Maryland Courts Jportal Secure Case Search



ACTIVE ASSAILANT INTERDISCIPLINARY WORK GROUP CHARTER

MISSION AND PURPOSE

The Active Assailant Interdisciplinary Work Group's (AAIWG) mission is to maximize Maryland's ability to prevent, respond, manage and recover from active assailant incidents. This is accomplished through a multidisciplinary and multijurisdictional workgroup that develops, coordinates and implements strategies with local, state, federal and private partners to achieve identified goals and objectives.

ROLES AND RESPONSIBILITIES

The Active Assailant Interdisciplinary Work Group is responsible for the following:

- Identify and develop procedures for preventing active assailant incidents
- Create minimum guidelines and standards for training and education statewide on active assailant incidents
- Continuously work to enhance the ability to prevent, respond, manage and recover from active assailant incidents
- Establish methods to coordinate and share active assailant plans between private, nonpublic and public institutions and law enforcement, emergency management and emergency responders
- Update the Guidance to First Responders for the Active Assailant Incident
- Monitor best practices, develop and revise active assailant guidance as needed to ensure Maryland remains prepared and resilient

STRUCTURE, MEMBERSHIP & PARTICIPATION

The Active Assailant Interdisciplinary Work Group is a cross-discipline and cross-jurisdictional group that includes (but is not limited to) representatives of the following disciplines and organizations:

- State
 - Maryland State Police (Co-Chair)*
 - Maryland Institute of Emergency Medical Services Systems (Co-Chair)
 - Governor's Office of Homeland Security*
 - Governor's Office of Crime Control & Prevention of Maryland*
 - Maryland Department of Health*
 - Maryland Fire-Rescue Education and Training Commission*
 - Maryland Emergency Management Agency*
 - Maryland Center for School Safety*
 - Maryland State Department of Education*
 - Maryland Higher Education Commission*

- Maryland Police Training Commission
- Maryland Coordination and Analysis Center
- Maryland Fire and Rescue Institute
- Maryland Department of Disabilities
- Office of the State Fire Marshal
- Federal
 - U.S. Department of Homeland Security**
 - U.S. Secret Service**
 - U.S. Department of Defense**
 - Federal Bureau of Investigation
 - Social Security Administration
- Local / Private
 - (3) Local Law Enforcement
 - Anne Arundel County Police Department
 - Worcester County ~~Wicomico County~~ Sheriff's Office
 - Montgomery County Police Department
 - (3) Local Emergency Management
 - Western Maryland Emergency Management (a representative of Allegany, Garrett or Washington County) ~~Garrett County Emergency Management~~
 - ~~Washington County Emergency Management~~
 - Caroline County ~~Talbot County~~ Department of Emergency Services
 - (3) Local Fire / Emergency Medical Services
 - Charles County Department of Emergency Services
 - Queen Anne's County Emergency Medical Services ~~Cecil County Department of Emergency Services~~
 - Montgomery County Fire/EMS ~~Prince George's County Fire / Rescue~~
 - Hospitals
 - Maryland Hospital Association
 - 9-1-1 / Public Safety Dispatch
 - Baltimore City 9-1-1
 - Association of Campus Law Enforcement Administrators (ACLEA)

* Designates required participation by Executive Order 01.01.2018.08

** Designates participation requested by Executive Order 01.01.2018.08

Local / private membership will be selected to best represent the geographic and demographic composition of Maryland. State and federal members will be assumed to represent their entire area of authority. Each agency will be permitted to designate a primary and alternate member. Additional agency representatives are permitted to attend as "information only." A member's designation (primary, alternate, information only) is based on their participation in the working group, not on the professional rank within the member's organization, discipline, or focus area. Primary and alternate members will be endorsed by their respective agency leadership. Members must attend a minimum of 50% of the meetings in any twelve (12) month period. Failure to adhere to this attendance requirement shall result in the member's replacement.

Primary members will be the preferred representative for a specific discipline, organization or focus area. The individual is an active, engaged participant who will speak on behalf of their discipline, organization, or focus area and provide subject-matter expertise and additional data and support as needed. Alternate members will be well-versed on work group issues and prepared to speak in place of the primary member. Other members of constituent organizations are encouraged to attend meetings, but cannot vote on official decisions of the workgroup. Participation in discussion by individuals attending the meeting as a stakeholder, or member of the public, shall be at the discretion of the co-chairs. ~~actively participate in the meeting but are precluded from contributing to any official decisions needed.~~

GOVERNANCE

The Active Assailant Interdisciplinary Work Group shall have two chairs (co-chair) with equal responsibility and authority. One of the co-chair agencies will assign an administrative assistant from their agency. Due to the focus of the work group, the co-chairs will be from different disciplines. The Maryland State Police and the Maryland Institute for Emergency Medical Services Systems will serve as co-chairs and members of the Maryland Active Assailant Interdisciplinary Work Group and use that role to promote the purposes and objectives of Executive Order 01.01.2018.08. The Maryland Emergency Management Agency shall provide leadership, policy oversight, support, and assistance to Executive agencies and other applicable persons in their efforts to comply with Executive Order 01.01.2018.08.*

The co-chairpersons are responsible for the following:

- Report the activities of the AAIWG to senior officials and impacted agency / public officials
- Serve as senior leaders' primary point of contact for the AAIWG
- Lead the work group and chair all meetings
- Recommend the establishment of work group subcommittees / task forces
- Attend select work group subcommittee / task force meetings
- Collaborate and communicate with other local and federal groups that are working on similar projects
- Work with the administrative assistant to develop meeting materials, schedule meetings, communicate with the work group and support special projects
- Ensure that the work group is compliant with Maryland's open government laws

The Active Assailant Interdisciplinary Work Group meetings will be opened to the public but may move to a closed session when conditions are met in MD GEN PROVIS § 3-305.CLOSED SESSIONS. Meeting information will be posted to the Maryland Emergency Management Agency public webpage.

OPERATING PROCEDURES

The Maryland Active Assailant Interdisciplinary Work Group will meet at least quarterly to identify, update, and share best practices and current activities, and maintain the Active Assailant Guidance.*

The co-chairpersons, through the administrative assistant, will maintain the permanent record of meetings and materials to include:

- The co-chairpersons, through the administrative assistant, will post for public notice:

- *Required by Executive Order 01.01.2018.08*

Russell J. Strickland
Executive Director



ACTIVE ASSAILANT INTERDISCIPLINARY WORK GROUP WORK PLAN

BACKGROUND

Active assailant incidents present unusual circumstances that require law enforcement officers (LEOs) and emergency medical services (EMS)/fire/rescue personnel to respond simultaneously to subdue the assailant and provide immediate treatment to those injured. All personnel will be thrust into situations in which they do not normally operate. Law enforcement patrol officers will be placed into tactical situations and may need to provide initial lifesaving care for victims while EMS/fire/rescue personnel may need to enter areas that have not been completely cleared of the assailant. Coordination and communication with the healthcare system is necessary to ensure reduction in mortality and morbidity. Following the response, critical incident stress management, behavioral health of bystanders/victims and recovery or family assistance is a significant factor and requires planning. Community involvement is integral in prevention, planning, preparation, mitigation, response, and recovery.

In 2013, a multidisciplinary and multi-jurisdictional work group, referred to as the Maryland Active Assailant Interdisciplinary Work Group (AAIWG) was formed to tackle the issues that encompass an active assailant incidents. As a result, the AAIWG produced the Guidance to First Responders for the Active Assailant Incident.

MISSION & PURPOSE

The Active Assailant Interdisciplinary Work Group's (AAIWG) mission is to maximize Maryland's ability to prevent, detect, respond and recover from active assailant incidents. This is accomplished through a multidisciplinary and multijurisdictional workgroup that develops, coordinates and implements strategies with local, state, federal and private partners to achieve identified goals and objectives.

GOALS

- *Encourage and support the collaborative work and information sharing between the AAIWG subcommittees that have overlapping areas of responsibility.*
- *Planning & Preparedness: Enhance information sharing protocols and procedures.*
- *Prevention: Identify, define, design, and implement actionable active assailant prevention best practices and countermeasures.*
- *Prevention: Develop communication protocols for sharing information between different entities on individuals identified as high risk.*

- *Community Outreach: Promote quick and effective response to active assailant events at public facilities through planning and coordination efforts within the "whole community," including, but not limited to: schools, shopping malls, churches, and community groups.*
- *Community Outreach: Make guidance available to the "whole community" for planning, training, and other necessary information to quickly and safely respond to active assailant incidents.*
- *Equipment: As available, review after action reports as they relate to equipment and adopt and/or develop, based on best practices, a minimal Personal Protective Equipment (PPE) list that could be used as a foundation for integrated response team development.*
- *Equipment: As available, review after action reports as they relate to EMS equipment and adopt and/or develop, based on best practices, a minimal standard for Individual First Aid Kits (IFAK) and Casualty Collection Point (CCP) Treatment Bags list that could be used as a foundation for integrated response team development.*
- *EMS Protocol: To evaluate the current Maryland Medical Protocols for EMS Providers (MMP) and propose updates, as needed, to ensure the best available evidence based EMS practices are incorporated for the care of trauma victims, including active assailant victims.*
- *Training & Exercise: Identify and catalog active assailant training programs currently used across the State.*
- *Training & Exercise: Ensure the standards/recommendations set forth in the guidance document apply to the "whole community" to assist in understanding active assailant training needs.*
- *Training & Exercise: Provide guidance to assist with planning, executing and/or evaluating active assailant training and/or exercises*
- *Communications: Adopt and/or develop best practice "911 Call Processing" procedures for all 24 Maryland public safety answering points (PSAPs) and guidance for secondary call processing centers.*
- *Communications: Adopt and/or develop best practice standards for training Maryland's public safety telecommunicators for active shooter incidents.*
- *Communications: Encourage and support the collaborative work and information sharing between Maryland counties and municipalities as it relates to geographic information systems (GIS) and next generation 9-1-1 (NG9-1-1).*
- *Family Reunification/Assistance: Ensure the statewide family assistance/reunification operations meet the needs of all stakeholders during active assailant events.*
- *Family Reunification/Assistance: Evaluate the family assistance/reunification information sharing systems to ensure operational practices are meeting the needs of multiple agencies and multiple levels of government.*
- *Recovery/Behavioral/CISM: Identify initial critical incident stress management best practices and training needs for first responders and civilians before an event takes place*
- *Recovery/Behavioral/CISM: Catalog resources currently available from a behavioral health recovery standpoint*
- *Recovery/Behavioral/CISM: Enhance coordination of local, state and federal critical intervention and critical incident stress management resources*

- *Recovery/Behavioral/CISM: Develop a community mental health strategy and recovery checklist as it relates to active assailant incidents*
- *Integrated Response: Identify best practices to enhance rapid access to lifesaving care during active assailant events through close coordination of Fire/Rescue/EMS, law enforcement and healthcare systems.*
- *Integrated Response: Identify best practices to neutralize the threat and preserve the crime scene through close coordination with fire/rescue/EMS and law enforcement.*
- *Integrated Response: Identify best practices that integrate quick, effective, and efficient response to active assailant events that minimizes loss of life through planning and coordination efforts which include a "whole community" approach.*
- *Integrated Response: Encourage the development of plans, training, exercises, and equipment to quickly respond to the medical needs of victims while maintaining responder safety during active assailant incidents.*

OBJECTIVES

- **All Work Group Objectives:**
 - Incorporate best practices and recommended changes to the 2014 active assailant guidance document to develop the AAIWG Website **by June 1, 2020.**
 - **On an ongoing basis,** maintain awareness of active assailant related training and exercises taking place in Maryland. Assist local jurisdictions with training and exercises whenever possible.
 - **On an ongoing basis,** ensure other applicable plans are integrated, referenced and utilized by all subcommittees and groups of the AAIWG.
- **Planning & Preparedness:**
 - Objectives:
 - Review available guidance and best practices in active assailant planning and preparedness to develop a resource list by **February 1, 2020.**
 - Develop a framework for the structure of the AAIWG website for presentation to the other Subcommittees by **February 1, 2020.**
- **Prevention:**
 - Objectives:
 - By **February 1, 2020,** evaluate and assess state and local processes and procedures for early intervention and prevention of behavioral health risks to identify available resources and best practices.
 - By **July 1, 2020,** complete the evaluation of evidence-based resources and publications regarding behavioral threat assessment, and common risk indicators for active assailants to develop a quick reference checklist for inclusion in the updated guidance. Have all templates completed.
 - By **July 1, 2020,** complete an evaluation of evidence-based resources and publications regarding non-behavioral health aspects of prevention (e.g. controlled access, protection of soft targets, etc.) to include in the updated guidance.

- **Community Outreach:**

- Objectives:

- Working with the Planning & Preparedness and Training & Exercise Subcommittees, review and catalog resources available to non-first responder audiences (e.g. schools, houses of worship, shopping centers, etc.) to identify gaps in available guidance and resources by **February 1, 2020**.
 - Determine procedures to release state endorsed active assailant guidance by **April 1, 2020**.
 - Identify opportunities to engage the "whole community" and promote the AAIWG website by **April 1, 2020**.

- **Equipment:**

- Objectives:

- Develop a recommended identification standard for non-first responder personnel operating in the active assailant environment as an assisting or supporting agency (i.e. public health, emergency management, etc.) by **July 1, 2020**.
 - Write a pertinent law enforcement active assailant personal protective equipment (PPE) recommended minimum standard section of the updated active assailant guidance that reflects best practices by **February 1, 2020**.
 - Write a pertinent Fire/Rescue/EMS active assailant personal protective Equipment (PPE) recommended minimum standard of the active assailant guidance that reflects best practices by **February 1, 2020**.
 - Write a pertinent law enforcement active assailant breaching, access and support tools and equipment recommended minimum standard section of the active assailant guidance that reflects best practices by **February 1, 2020**.
 - Develop a minimum standard, and recommendations, for warm-zone medical equipment (individual first aid kit (IFAK)) for use by first responders by **February 1, 2020**.
 - Develop a minimum standard, and recommendations, for warm-zone medical equipment to include patient moving devices (for example: casualty collection bag) by **February 1, 2020**.

- **EMS Protocol:**

- Objectives:

- By **February 1, 2020** propose best practices (for fire/rescue/EMS, healthcare systems and law enforcement) that are identified to improve continuity of casualty care during active assailant events.
 - By **November 1, 2020** monitor protocol utilization and modify protocols as needed.

- **Training & Exercise:**

- Objectives:

- Review available training programs to identify best practices by **April 1, 2020**.

- Compile a list of available active assailant training programs, organized by target audience by **April 1, 2020**.
- Research and compile best practices and examples of active assailant focused exercises by **July 1, 2020**.
- **Communications:**
 - Objectives:
 - On an **ongoing basis**, meet with the ENSB and the MD ECC and develop a plan to support and enhance sharing information relating to NG 911, GIS, and future technologies that will influence the response to active shooter.
 - By **July 1, 2020** integrate with statewide Text-to-911 launch.
 - On an **ongoing basis**, continue to work with all 24 jurisdictions on the migration to NG911 which will provide 911 specialists with high quality, seamless, and timely GIS data for location accuracy, and allows for data sharing with neighboring PSAPs during high call volumes, localized events, or planned outages.
- **Family Information & Resources/CISM:**
 - Objectives:
 - By **March 1, 2020** create online family reunification training for local jurisdictions and state agencies.
 - By **March 1, 2020** finalize the Mass Casualty Recovery Information and Mental Health Guidance Document.
 - Support DHS efforts to maintain a statewide reunification software system by **June 1, 2020**.
 - By **June 1, 2020**, determine and socialize the process for accessing family information/resources and CISM services in Maryland.
- **Integrated Response:**
 - Objectives:
 - Finalize Field Operating Guide (FOG) document by **February 1, 2020**.
 - Identify rollout strategy to socialize the FOG among the first responder community by **March 1, 2020**.
 - Complete a survey of local jurisdictions and other stakeholders to identify current status of adoption, implementation, and practice of a unified response to active assailant incidents using a rescue task force concept by **April 1, 2020**.

Sgt. Travis Nelson
Co-Chair
Maryland Active Assailant Work Group

Mr. Randy Linthicum
Co-Chair
Maryland Active Assailant Work Group

Mr. Russell Strickland
Executive Director
Maryland Emergency Management Agency