# Governor's Emergency Management Advisory Council (GEMAC) Meeting Agenda

**Date:** 20 February 2020

**Time:** 1130 - 1500 hours

**Location:** Savage Volunteer Fire Company, 8521 Corridor Rd, Savage, MD 20763

**Invitees:**

| Name | Position Title | Designation |
|------|----------------|-------------|
| Adrian Grieve | Division Disaster State Relations Director (PA, MD, DE, DC & FEMA RIII), American Red Cross | Member |
| Anna Sierra | Director, Caroline County Department of Emergency Services | Member |
| Bruce Wahl | Former Mayor of Chesapeake Beach | Member |
| Clay Stamp | Assistant County Manager/Director of Emergency Services, Talbot County | Member |
| David Willenborg | Sr. Engineer, Technical Support, Department of Defense, NAVAIR | Member |
| Douglas Brown | Deputy Director, Carroll County Department of Public Works | Member |
| Dwayne Freeman | Director of High Homeland Security, Washington County Public Schools | Member |
| Earl "Buddy" Hance | Commissioner, Calvert County | Member |
| Jasper Jones | Budget Analyst, USDOT | Member |
| Jennifer Martin | Deputy Commissioner, Population Health and Disease Prevention, Baltimore City Health Department | Member |
| Jonathan Bratt | Executive Director, UMB Office of Emergency Management | Member |
| Jonathan Dayton | Volunteer Firefighter/EMT Alleghany County; Vice President, Alleghany and Garrett Counties Volunteer Fire Rescue Association | Member |
| Jonathan Favorite | Director of Technical Services, Communications Electronics, Inc. | Member |
| Joseph LaFleur | Manager, Crisis Management/Business Continuity/IT Disaster Recovery, GP Strategies Corporation | Member |
| Kevin Simmons | Director, Office of Emergency Management, City of Annapolis | Member |
| Mike Berna NP | Fire Chief, Maryland Fire Chief's Association | Member |
| Robert Poole | Retired Special Agent, ATF; ODNI, Insider Threat SME | Member |
| Ronald "Ronnie" Gill | Director of Emergency Management/Deputy Director of Homeland Security, Prince George's County | Member |
| Ryan Miller NP | Principal, Critical Functions, LLC | Member |
| Stephen Wantz | Commissioner, Carroll County | Member |
| Thomas Moran | Executive Director, All Hazards Consortium | Member |
| Tiffany Green | Fire Chief, Prince George's County Fire and EMS Department | Member |
| Timothy Cameron | Sheriff, St. Mary's County | Member |
| | | |
| MG Timothy Gowen | The Adjutant General | Ex-officio |
| Walter Landon | Deputy Chief of Staff; Director, Maryland Governor's Office of Homeland Security | Ex- officio |
| Russell Strickland | Executive Director, MEMA | Ex-officio |
| Terry Thompson | Executive Liaison, MEMA | Ex-officio |
| Chas Eby | Deputy Executive Director, MEMA | Ex-officio |
| BG Adam Flasch | Director, Joint Staff, Maryland National Guard | Ex-officio |
| Myra Derbyshire | Executive Assistant to the MEMA Executive Director | Staff Support |
| Blake Langford | Maryland State National Capital Region Program Manager, MEMA | Staff Support |

**Purpose:**

- To fulfill the statutory requirement, as articulated in MD Pub Safety Code § 14-105 (2017), "the Council shall advise the Governor on all matters that relate to emergency management."

**Objectives:**

- Meet and Greet – incoming and residing GEMAC members

- Provide Administrative Information

- Receive GEMAC History Brief

- Receive tentative GEMAC CY20 Workplan

- Review State-Managed Disaster Relief Fund Analysis

- Develop Recommendation for Governor's Office

- Receive strategic Maryland EM briefing

- Review decision points and establish next steps, as appropriate

**Intended Outcomes:**

- Quickly move through forming/storming/norming stages of new GEMAC

- Obtain/Increase understanding of past and present GEMAC activity to shape future activity

- Understand State-Managed Disaster Relief Fund components from other states and use this information to craft recommendation for a response/recovery/mitigation fund for Maryland

- Leave meeting with an understanding of top-line emergency management topics at a local, state, and national level

**Agenda:**

1130 hrs    1. Lunch

1200 hrs    2. Call to Order – Purpose, Objectives, and Intended Outcomes
Ronnie Gill
    a. Roll Call
    b. Provide overview of meeting purpose, objectives, and outcomes

1205 hrs    3. Meet and Greet

1215 hrs    4. Administrative Items
Myra Derbyshire
    a. Query group to gather all necessary administrative information

1220 hrs    5. GEMAC History Brief
Blake Langford
    a. Receive briefing on GEMAC History
    b. Discuss and Q&A as necessary

**1240 hrs   6.   GEMAC CY20 Workplan Review and Discussion**
           Blake Langford & Group Discussion
              a.   Provide draft CY20 workplan explanation and rationale
              b.   Review workplan
              c.   Discuss and modify as necessary

<span style="color:red">Prompted by the work plan suggestion of a cyber agenda in May, the GEMAC discussed the challenges of cybersecurity as well as concerns with postponing the discussion until next meeting. The GEMAC decided it was not sufficiently prepared to discuss cyber at the current meeting but would like to focus on the issue in the very near future specifically concerning the whole of government response to the cyber threat (e.g., legislation, best practices, key stakeholders, gap analysis). The GEMAC affirmed that, although it may be advantageous for the group to engage the legislative branch of state government to increase situational awareness on the cyber issue, the GEMAC must remain sensitive to the fact that it serves to advise the Governor and, as such, should communicate directly with his office through regular, formal recommendations. The GEMAC also suggested that it may be beneficial to send out a poll to  inform what are the group's top priorities based upon the analysis conducted last year (i.e., what keeps you up at night?). **Note: The GEMAC later decided and the Chair has determined that the cyber threat will be the agenda item for May - future agenda items may be determined through the poll.**</span>


**1315 hrs   7.   State-Managed Emergency Management Fund Discussion**
           Blake Langford & Group Discussion
              a.   Provide explanation of prior conversations and analysis regarding this topic up to this meeting
              b.   Review/discuss analysis
              c.   Provide recommendation for Governor's Office that identifies components necessary for a state-managed EM fund in Maryland

<span style="color:red">The GEMAC discussed the potential of recommending to the Governor the institution of an Emergency Management fund to support local and state readiness and response activities. The GEMAC decided that staff support will analyze the federal, state, and large non-profit disaster grant cost share models to understand the need for the state to assist entities in meeting the 75-25 percent federal cost share models as well as any cost share models that may exist with state and non-profit grants. This analysis will be used to form the basis of the recommendation. Other recommendations that were proposed regarding this topic included: broadening the definition for what these funds could be used to support (e.g., cyber, civil unrest), how to generate revenue for the fund, and policy surrounding who could access the fund.</span>


**1415 hrs   8.   Strategic EM Briefing**
           Maryland State Executives
              d.   Brief the GEMAC on a variety of strategic topics pertinent to Maryland emergency management (e.g., legislation, political landscape, emerging threats, national EM forum discussion)

<span style="color:red">MEMA Executive Director discussed the EM Senate and House bills that were currently in session. GEMAC mentioned that the challenge with the cyber issue is the sheer volume of bills being generated on the topic right now – not all may be necessarily beneficial. The GEMAC decided that for the next cyber meeting having the ability to identify gaps in the current statewide cyber disruption plan would be important.</span>

1440 hrs    9.  Group Roundtable
            Ronnie Gill & Group Discussion
                a.  Group report out to relay any additional information as necessary

The GEMAC members provided updates relevant to their organization. Jonathan Bratt offered UMB's knowledge management system to assist the GEMAC in securing a knowledge repository.

1450 hrs    10. Review of Decision Points and Next Steps
            Ronne Gill
                a.  Review of any decision points
                b.  Establish next steps as appropriate

Decision points: Polls on topics for future meetings based upon the "What Keeps You Up At Night?" Analysis. Staff will draft a recommendation for the EM Fund based upon the GEMAC's suggested methodology. Staff will work with Jonathan Bratt to explore the viability of utilizing UMB SharePoint. Staff will explore the viability of establishing regular WebEx meetings to keep the conversation of the group active.

Next meeting is Thursday, May 14st