



🌐 mdem.maryland.gov

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Governor | Wes Moore Lt. Governor | Aruna Miller Secretary | Russell J. Strickland

Maryland Department of Emergency Management Course Registration Form

All courses hosted and/or authorized for local delivery by MDEM can be registered for via this form. This form replaces MDEM's LMS system which was retired on 2/26/2025.

Please list the information for the course you wish to attend. One course per form is required for registration. All courses are listed by the following format: [COURSE CODE/TITLE | COURSE CITY | COURSE DATES]. Please ensure you check the date and location of the course offering you select before proceeding. If you do not see a specific course listed, there may not be any available offerings in the near future. Please feel free to contact us for assistance in finding a comparable course offering held by a regional partner or for information on courses that have not yet been announced.

Following the submission of this form, your training application will be reviewed by the MDEM training team for approval. You will be notified within 7 business days of submission of your application approval or rejection.

If you have any questions regarding this form, a pending application or MDEM's training programs in general, please contact: Training.mdem@maryland.gov

1. Course Offering

*Please list the following information below for the course you are wishing to register for: Course Name, Course Location, Course Date(s)

Course Name

Course Location

Course Dates

2. Course Participant Information

*Please fill in the following information below in the provided boxes

Last Name

First Name

FEMA SID Number

Please enter your FEMA Student Identification Number (SID). If you do not have an SID or need to recover yours, please visit: <https://cdp.dhs.gov/femasid>

Position Title

Phone Number

Direct Supervisor Name

Direct Supervisor Title

Direct Supervisor Email

4. Student Demographics

*Please fill in the following information below in the provided boxes

Your Organization

Your Organization Address

Your Organization Location (County if within Maryland, State Name if Out of State)

Jurisdiction

***Please select the most appropriate from the drop-down box:**

Organization Discipline

***Please select the discipline that best describes your organization from the drop-down box:**

What is your primary reason for applying to attend this course?

***Please choose one of the following from the drop-down box:**

5. Course Pre-requisites and Disclaimers

*Please read and acknowledge the following disclaimers

Statement on Course Pre-requisites

Many courses have required pre-requisites that must be completed prior to attending. Following your completion of this registration form, you will be contacted via email to provide the pre-requisites for the course(s) you have registered for. If you have not completed these requirements your registration may be rejected.

Course pre-requisites for FEMA developed/funded courses can be viewed at: <https://www.firstrespondertraining.gov/frts/nppcatalog>. Many pre-requisites are virtual, self-paced courses.

Additionally, you can contact training.mdem@maryland.gov with any questions regarding course prerequisites.

***Please mark a check next to the following statement:**

I understand that all required pre-requisites must be completed for your application to be approved

Statement on Course Attendance

To successfully complete a course, attendance is required for no less than 90% of the course instructional time and successful completion of the course final exam (or capstone project) with a score of 75% or higher.

***Please mark a check next to the following statement:**

I understand the attendance and final exam requirements for course completion.

Accommodations and Access/Functional Needs

If you require any reasonable accommodations, please contact training.mdem@maryland.gov. In your email, please note your name and the course offering you will be attending.

***Please mark a check next to the following statement:**

I understand that I must contact the State Training & Exercise Unit to request any reasonable accommodations needed.

How would you rate this new course application process on a scale of 1 (poor) to 5 (excellent)?