



The State of Maryland

Executive Department

EXECUTIVE ORDER

01.01.2013.06

Maryland Emergency Preparedness Program (Rescinds Executive Order 01.01.1991.02)

- WHEREAS, State emergency preparedness is measured by the homeland security and emergency management capability of State agencies, as they work together to save lives, protect property, and protect the environment of the State of Maryland;
- WHEREAS, The mission of the Maryland Emergency Management Agency, a Center for Preparedness Excellence, is to ensure that Maryland families, communities, and key stakeholders are provided the tools they need to prepare for, mitigate against, respond to, and recover from the consequences of emergency and disaster events;
- WHEREAS, To carry out this mission, Maryland's homeland security and emergency management responsibilities are comprised of the four mission areas of prevention and protection, hazard mitigation, incident response, and disaster recovery;
- WHEREAS, The Maryland State Police is the lead agency for carrying out the mission area of prevention and protection from criminal activity and terrorist attacks;
- WHEREAS, The Maryland Emergency Management Agency is the lead agency for carrying out the mission areas of hazard mitigation, incident response, and disaster recovery;
- WHEREAS, It is necessary to update Maryland's program for homeland security and emergency management mission areas within the State of Maryland, and;
- WHEREAS, To empower and assign appropriate agencies with the necessary authority to set targets for homeland security and emergency management capabilities; estimate the needs required to use, plan, organize, equip, train, and exercise those capabilities; conduct after-action review of the implementation of the capabilities; and make continuous improvement in each capability area.

NOW, THEREFORE, I, MARTIN O'MALLEY, GOVERNOR OF THE STATE OF MARYLAND, BY VIRTUE OF THE AUTHORITY VESTED IN ME BY THE CONSTITUTION AND THE LAWS OF MARYLAND, INCLUDING BUT NOT LIMITED TO TITLE 14 OF THE PUBLIC SAFETY ARTICLE OF THE ANNOTATED CODE OF MARYLAND DECLARE THE FOLLOWING:

Maryland Emergency Management Agency Responsibilities

A. The Maryland Emergency Management Agency (MEMA) is the agency of State government with primary responsibility and authority for emergency preparedness policy, and for coordinating hazard mitigation, incident response, and disaster recovery. In carrying out these responsibilities, MEMA shall:

- (1) Develop and coordinate preparedness policy through the Maryland Emergency Preparedness Program (MEPP);
- (2) Report periodically to the Governor and the Governor's Office of Homeland Security the status of the MEPP and progress in all mission areas;
- (3) Coordinate activities and operations between State agencies and political subdivisions;
- (4) Coordinate activities and operations with related agencies of the federal government and other states;
- (5) Coordinate activities and operations with private and non-profit agencies;
- (6) Review and update the MEPP bi-annually.
- (7) Ensure each State agency understands its roles and responsibilities, as identified in the MEPP, and;
- (8) Develop a leadership group for its mission areas, consistent with the operational concept of coordination for the respective mission areas, and facilitate regular meetings of the leadership group.

Maryland State Police Responsibilities

B. The Maryland State Police (MSP) is the agency of State government with primary responsibility and authority for prevention and protection from criminal activity and terrorist attacks. In carrying out its responsibilities, MSP shall:

- (1) Prepare to conduct prevention and protection operations;
- (2) Execute prevention and protection operations;
- (3) Coordinate prevention and protection preparedness and operations between State agencies and political subdivisions;
- (4) Coordinate prevention and protection preparedness and operations with related agencies of the federal government and other states;
- (5) Coordinate with private and non-profit agencies involved in prevention and protection preparedness and operations;
- (6) Ensure each State agency understands its roles and responsibilities, as identified in the MEPP, and;
- (7) Develop a leadership group for its mission area, consistent with the operational concept of coordination for its mission area, and facilitate regular meetings of the leadership group.

State Agency Responsibilities

C. Each State agency shall:

- (1) Have primary or support responsibility within the MEPP, as assigned by MEMA;
- (2) Prepare to execute tasks as specified in the MEPP;
- (3) Assign a primary or alternate Emergency Services Coordinator (ESC) to carry out responsibility assigned within the MEPP;

- (4) Authorize its ESC, or alternate, to act on behalf of the agency in matters relating to prevention/protection, hazard mitigation, incident response, and/or disaster recovery preparedness and operations, including serving on respective mission area leadership groups;
- (5) Maintain procedures necessary to assure contact between the ESC and the State agency during prevention/protection, hazard mitigation, incident response, and/or disaster recovery operations;
- (6) Develop and maintain documents necessary to support the MEPP, as requested by MEMA and/or MSP, including, at a minimum, Continuity of Operations Plans (COOP) that are updated bi-annually;
- (7) Participate in exercises of the various components of the MEPP;
- (8) Conduct and participate in the trainings essential to the implementation of its assigned responsibilities in the MEPP;
- (9) Ensure that its statewide emergency notification data is current;
- (10) Provide personnel to staff Disaster Recovery Centers and to assist in the processing of applications for disaster recovery assistance;
- (11) Review responsibilities under the MEPP annually, identify those parts that require an update, and notify MEMA of necessary changes; and
- (12) Provide personnel to staff the State Emergency Operations Center (SEOC).

D. All State agencies shall cooperate fully in carrying out the provisions of this Executive Order.

E. All local jurisdictions should make their best efforts to align homeland security and emergency management preparedness activities with the MEPP. MEMA will develop and promulgate common standards and policies applicable to local jurisdictions which clearly delineate how local jurisdictions should align with the MEPP, including checklists for local jurisdictions to use in determining their compliance.

GIVEN Under My Hand and the Great Seal of the State of Maryland, in the City of Annapolis, this 29th Day of October, 2013.





Martin O'Malley
Governor

ATTEST:



John P. McDonough
Secretary of State