RSF Primary/Support Partner Questions and Considerations

*Instructions: Consider asking the RSF Primary and Supporting entities the following questions to assess their roles and responsibilities with regard to supporting local recovery efforts. The answers to these questions will help you to populate the RSF Job Aids, and should assist you with converting the RSF Job Aids into your RSF Annexes. Note that this may not be an inclusive list of the questions that you need to ask your RSF partners, and you should add or subtract questions, as needed, to gather the information you need.*

# RSF Day-to-Day Tasks

1. What do you do as part of your day-to-day, normal operations?
	1. Are you involved in any standing/ongoing committees?
		1. Do you think they could be “activated” in support of recovery efforts?
2. Who do you usually coordinate with on a day-to-day basis?
3. Do you coordinate with your other counterparts?
	1. Do you coordinate with other local jurisdictions throughout the region? If so, who?
	2. Do you coordinate with other local jurisdictions throughout the State? If so, who?
	3. Do you coordinate with State Departments/Agencies? If so, who?
4. Are there any resources, programs, and partners that you rely on for support to carry out the tasks of your day-to-day operations?
	1. Do you foresee these as needs during recovery?
	2. If so, what would you need and who would you request it from?
		1. Do you have a formal mechanism to request this support?
			1. If so, what are they (e.g., MOUs, etc.)?

# RSF Recovery Tasks

1. How do your normal operations change following a disaster?
	1. Do they change at all?
	2. How has your office respond to recent disasters (e.g., the last snowstorm? Hurricane Sandy?)?
2. How do you define Recovery?
	1. What is your recovery timeline?
3. What do you consider to be the overarching tasks vital to supporting community recovery efforts (generally)?
4. Short-Term (immediately following the disaster)?
5. Intermediate (weeks to months following)?
6. Long-Term (months to years following)?
7. Of the overarching tasks you identified, which tasks are you responsible for leading and/or supporting?
	1. Do you know what agencies would take the lead on the tasks that you are not responsible for?
8. Are there any other recovery-related tasks that you are responsible for leading or supporting?
9. What supporting resources would you need in order to complete your tasks/roles?
10. What supporting programs do you need (existing or that need to be created) to help you complete your tasks/roles?
11. What supporting partners would you need assistance from to help you complete your tasks/roles?
12. Are there any Authorities/References/State/Federal Programs that support your operations, both during day-to-day operations and/or during recovery?
13. Are there any programs or grants that support your recovery work?

# Other Questions

1. What do you consider the State’s role to be during Recovery?
2. What non-traditional partners do you think should be “brought to the table” during recovery?
3. Would you be willing to participate in regular calls to support recovery?
4. What is the best way for emergency management to coordinate with you following an emergency?
5. At what point do you consider your role in the recovery effort to be complete?
	1. At what point do you consider the community recovery effort to be complete?
		1. Would you be back to your day-to-day normal operations at that point?