



**Maryland 9-1-1 Board**  
 7229 Parkway Drive, Suite #200  
 Hanover, MD 21076



**OPEN SESSION MEETING MINUTES**  
**November 21, 2024**  
**Virtual (Google Meet)**

**BOARD MEMBERS IN ATTENDANCE**

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Jack Markey, Chairman of the Board	Sue Greentree, APCO
Steve Souder, Public-At-Large	Sona Konate, Public-At-Large
Scott Haas, PSAP Director	Cecilia Warren, Accessibility Needs
Shariff Thomas, 9-1-1 Specialist	Michael Block, Cybersecurity
Tenea Reddick, MACo	Major Tawn Gregory, MD State Police
Tammy Price, PSAP Director	Chris Meyer, Fire Service
Kenneth Poling, Wireline Industry	William Frazier, MENA
Tony Rose, PSAP Director	Julia Fischer, GIS

**OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE**

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Dr. Christy Collins, Executive Director	Shanna Gallegos, AP Officer
Elizabeth Simpson, Counsel/AAG	Andranese Carter, Executive Assistant
Bethelhem Kibret, DSCI Intern	Mike Marshall, Inspections & Training Chief

**BOARD MEMBERS NOT IN ATTENDANCE**

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Russell Strickland, Secretary, MDEM	Danissa Alston, County Police Services
Duane Hull, Volunteer Fire Services	Justin Orendorf, PSAP Director
Richard Berg, MIEMSS	Kevin Mosier, Public Service Commission
The position is open, County Finance	

**GUESTS IN ATTENDANCE**

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Amy Wilson	Angie Reynolds	Ann Pingel
Anna Sierra	Annaliese Heinicke	Barry Scheitlin
Brian Rathgeb	Bryan Ebling	Cassandra Onley
Charlynn Flaherty	Clayton Taylor	Dan Heilman
David Morris	Dawn Baldrige	Dawn Raley
Heather Tinney	Holley Guschke	James Wilkison
Jamie Franks	Jeff Bruns	Jeff Clements
Jennifer Reidy-Hall	Jeremy Magorka	Joe Armentrout
Joe Grube	Joel Dixon	John McAndrew
Jonathan Verville	Joshua Jack	Justin Shawley
Kayman Khaloughi	Ken Baillargeon	Kevin Frazier
Kristie Dutrow	Krystal	Kyra Pulliam
Matthew Dondanville	Peter Hanna	Phil Lambert
Phillip English	Ross Coates	Richa Joshi
Richard Morris	Rob Sterner	Rob Williams
Robert Larimer	Roger Bennett	Sarah Schmidt
Scott Raley	Steve Shipley	Steven Mueller
Tamara Maldonado	Tiffany Connor	Travis Bottiglier
Wayne Harris	William Usilton	

## **I. OPENING**

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Chairman Markey called the open session to order at 10:00 AM on Thursday, November 21, 2024, via Google Meet.

Chairman Markey requested a roll call of Board members. Chairman Markey confirmed the presence of a quorum.

Dr. Collins proposed one amendment to the agenda. He requested that Project #25-143, which the training workgroup reviewed and recommended on July 27, 2024, be moved for Board approval. Dr. Collins noted that the project lists a cost of \$6,000.00 per session, exceeding the \$5,000.00 threshold outlined in the funding and payment guidelines. As the cost exceeds the delegation limit, Dr. Collins requested the Board's approval instead of ratifying the decision under the Office of the Executive Director.

### **APPROVAL OF MINUTES**

The Board reviewed the minutes from the October 31, 2024, meeting. Members received the materials in advance for review.

Mr. Frazier pointed out that the agenda incorrectly listed the date as October 28, 2024, and noted it should be updated to October 31, 2024.

**After the correction, Mr. Souder made a motion to approve the updated minutes from the October 31, 2024, meeting. Mr. Frazier seconded the motion. The motion was carried with all in favor and no objections.**

### **Chairman Markey Statement:**

Following the Commission to Advance Next Generation 911's completion in 2022 and subsequent legislation expanding the state fee portion of the Maryland 911 Trust Fund, the Board has received numerous county requests for project funding. While innovative, these requests often sought funding in unprecedented categories.

The Board traditionally initiates pilot projects to evaluate specific technologies before broader implementation. When other state authorities with overlapping jurisdiction act simultaneously, the Board aligns its efforts accordingly. The Board emphasizes that denying state funding reflects only the funding source's unsuitability, not the project's merit.

The Board's primary statutory responsibility is coordinating county 911 system enhancements. Board members must ensure actions align with statutory authority and serve Maryland residents' interests ethically. The Board typically funds projects mandated by statutes, regulations, or policies for all county 911 systems. Equity remains paramount: initiatives approved for one county must be feasible for all counties.

A recent review of Board statutory authorities, conducted with the Department's Assistant Attorney General, revealed that while some previously funded items lack explicit prohibitions, funding eligibility often requires careful consideration. Dr. Collins and counsel can provide additional details during the Executive Director's report.

We are enhancing clarity of information for both Board members evaluating funding requests and County 911 directors submitting them. This effort aims to facilitate successful project presentations while maintaining transparency.

The Board has undergone significant staffing and leadership changes since the Commission's legislative activity concluded. Dr. Collins has recruited new team members to

support Board activities, leveraging their expertise to advance our mission.

As we adapt to evolving 911 service delivery requirements, we must regularly evaluate past and current practices. This may necessitate pausing or reconsidering certain activities based on new insights from stakeholders. This approach reflects our commitment to organizational learning and effective resource utilization.

Three primary funding streams support Maryland's 911 activities:

- Local Government Budgets: Determined by local tax rates
- Local 911 Fees: Set by local jurisdictions for system operation and maintenance
- State Fee Portion of Maryland 911 Trust Fund: Most restrictive, governed by Section 138 of Public Safety Article, COMAR regulations, and approved policies.

Each funding source has distinct parameters for appropriate use.

We remain committed to collaborating with Board members, staff, and local 911 center directors to enhance our processes and maintain excellence in Maryland's 911 service.

The floor is now open for brief questions regarding these opening comments.

## **II. FISCAL REPORT- DR. CHRISTY COLLINS**

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As of November 14, 2024, the approved budget remains at \$183,963,124.00. To date, expenditures total \$42,312,757.10, leaving a remaining approved budget of \$141,650,366.90. This documentation has been posted to the Board Member Drive for review.

The revenue received into the account is \$37,536,911.43. These funds are committed for fiscal years 2022 to 2024, covering already approved projects, totaling \$57,868,46.19.

Dr. Collins announced that Accountant Peter Giguere will join the Office of the Executive Director on November 26, 2024. He brings valuable experience from his previous roles in the Comptroller's Office and the Department of Commerce.

The FY24 Quarter 4 surcharge disbursement is scheduled to be released on or around December 15, 2024.

### **EXECUTIVE DIRECTORS REPORT- DR. CHRISTY COLLINS**

Maryland Department of Emergency Management (MDEM) is pursuing a departmental bill in the upcoming legislative session to re-establish the Board's authority to issue and update regulations for the Maryland 911 system. Senator Cheryl Kagan has kindly agreed to sponsor the bill in the Senate, while Delegate Leslie Lopez will cross-file it in the House. The Emergency Management System under MDEM encourages support for the bill from 9-1-1 stakeholders. A summary of the report is available on the Board Member Drive.

The proposed open session Board dates for the calendar year 2025 were introduced last month for review. One amendment was made to the document, which has since been updated and re-uploaded to the Board Member Drive. A sentence at the bottom of the page was removed, as it incorrectly implied that emergency sessions could only occur during the legislative session. This statement was originally intended as a cautionary note to highlight the high-volume period when emergency sessions are more likely. To avoid confusion, it has been removed. All proposed dates remain unchanged.

**Mr. Meyer motioned to approve the 2025 Board Meeting Open Session Dates. Mr. Thomas seconded the motion. The motion carried with all in favor and no objections.**

The Board Workgroup met on November 19, 2024, focusing on Bylaws revision. They plan to present a draft for Board review at the January 2025 Open Session Meeting. Board members interested in participating should contact Dr. Christy Collins or the Board office for inclusion.

Following the October 31, 2024, Open Board Meeting, Board Counsel addressed eligible categories for State 911 fee funding. A comprehensive memo has been uploaded to Google Drive, along with a checklist tool developed by Mrs. Simpson to evaluate project funding eligibility. The checklist, derived from statute and COMAR regulations, clearly indicates permissible reimbursement categories. Projects that don't align with these categories will require additional documentation and review before Board consideration.

Dr. Collins, Mrs. Simpson, and Chairman Markey discussed the existing funding matrix, which reflects historically funded projects and anticipated Next Generation 911 initiatives. Chairman Markey emphasized the importance of aligning Mrs. Simpson's highlighted authorities with this historical funding matrix to provide clearer guidance to 911 centers.

The Board proposes implementing a preliminary review process for projects outside established categories. This would enable input from subgroups, working committees, counsel, and stakeholders before the Board considers new proposals.

### **PSAP SITE INSPECTIONS- Mike Marshall**

Mr. Marshall reported that 20 Public Safety Answering Point (PSAP) site inspections have been completed. He will prepare a conclusion summary on the inspections and upload it to the Board Member Drive for review.

Additionally, Mr. Marshall shared that there has been positive feedback from PSAPs regarding suggestions for additions or removals from the PSAP Inspection forms.

Regarding training, there has been no new training from MDEM at this time. Mr. Marshall will keep PSAP directors informed and updated when new training information becomes available.

### **SUBCOMMITTEE REPORTS**

#### **Policy and Standards Committee- Steve Souder**

Mr. Souder and Josh Jack reported on action items to align activities across the subcommittee, Emergency Communications Center (ECC), and other groups. The call transfer protocol, based on modified National Emergency Number Association (NENA) document language, was approved at the October 31, 2024, Board Open Session and is currently being drafted.

While finalized at the subcommittee level, the call transfer protocol awaits public release. The recruitment video project, after over a year of development, has transferred to the Office of the Executive Director.

The subcommittee reviewed Prince George's County's trial data collection project, focusing on presenting 911 specialists' workload and achievements meaningfully to the public. They are working to define "life safety/life-saving information" that can be captured through existing systems without increasing staff workload.

A comprehensive review of the Policy and Standards Manual will proceed with Mission Critical Partners' support. Dr. Collins approved this initiative to ensure the manual remains current, clear, and user-friendly, though no specific timeline has been set.

Chairman Markey emphasized the Board's authority to revise internal policies while noting that COMAR regulations and statutory changes require broader engagement, including public comment and legislative cooperation. He stressed the importance of refining internal policies to better advocate for regulatory updates that address Next Generation 911 developments, including AI integration.

### **Training and Exercises Committee- Bryan Ebling**

Mr. Ebling passed his report to Mrs. Onley as he was unable to attend the Training Committee meeting held on Tuesday, November 19, 2024.

Mrs. Onley reported that the Training Committee met on the 19th to review two projects: Talbot County's CMCP program and Dorchester County's "Association of Public Safety Communications Officials (APCO) Surviving Stress." Both projects were recommended to the Board for consideration. Discussions during the meeting included a comparison of RPL and ENTP skills, a review of the annual training guidelines with some updates, and a focus on cybersecurity in the PAP. The Cyber Subcommittee is continuing its discussions and evaluating regional cybersecurity efforts.

### **Cybersecurity Committee- Michael Block**

The Training Committee, led by Mr. Block, will assess specialized PSAP cybersecurity training needs beyond existing county-level programs.

Following a meeting arranged by Dr. Collins with Maryland Information Center leadership, the subcommittee has been strengthened by new members from MCAC and DC Fusion Center cyber specialists.

Exercise venue procurement continues, targeting late January or early February. Despite minor delays, the planning team expects to finalize details soon.

### **Technology Committee- Kayman Khaloughi**

In Mr. Hamilton's absence, Kayman Khaloughi provided the Technology Committee update. The November meeting was canceled due to holidays, with the next meeting scheduled for December 9, 2024.

Critical issues were identified with Vesta call handling versions 8.2 (hotfix 1) and 8.3, specifically affecting ALI handling in i3 calls via AT&T transfers. The ECC has advised against upgrading to these versions pending Motorola's fix, which will be detailed in their upcoming briefing.

The NENA call diversion best practices document, presented in October, is ready for Board review. Mr. Jack sought clarification on approval protocols. Chairman Markey confirmed the Board's practice of allowing review time before decisions, noting the October introduction allows for action now.

Chairman Markey called for a motion to approve the document as a recommended practice for Maryland 9-1-1 Centers.

**Mr. Block moved to approve this document as a recommended practice for communication to the Maryland 9-1-1 Centers. Mr. Thomas seconded this motion.**

Mr. Jack reported the subcommittee was tasked with reviewing Calvert's Project 25-004. A subset of the subcommittee met with the County to review the project. James Hamilton was

not present, but he will follow up with Dr. Collins to provide his report.

Additionally, Motorola and AT&T are expected to provide updates on NNI efforts, specifically regarding the transfer of calls between Maryland and Pennsylvania. The subcommittee contacted the vendor currently operating in Pennsylvania to gather details and shared information with leadership, recommending further follow-up with the Pennsylvania Emergency Management Agency to clarify the situation.

Ongoing 9-8-8 tactical coordination efforts were highlighted, including a meeting scheduled for this Friday involving Prince George's County. This discussion will address the interoperability of call-handling equipment to improve the seamless and efficient transfer of calls. Updates on this initiative will be shared next month.

### **Geographic Information System (GIS)- Julia Fischer**

The imagery program continues successfully despite minor vendor delays with the digital elevation model. Final production delivery for the Eastern Shore is underway, with distributions to PAPs and MDI maps planned over coming weeks.

The 2025 imagery capture procurement is nearly complete, with a new vendor to replace the current seven-year contract holder. Flights will begin February-March 2025, following leaf-off specifications. The vendor's identity remains confidential during procurement.

The capture schedule has been reorganized into three regions, eliminating the off year. The 2025 capture will focus on the northern tier (Garrett, Allegany, Washington, Frederick, Carroll, Baltimore City, and Harford counties), chosen for operational efficiency. The Washington D.C. area capture is postponed due to anticipated Capitol region clearance issues.

The Indoor Mapping Project progresses through the Inter-Agency Commission for Schools. State standards are being developed with multiple stakeholders, with a draft expected month-end. The project heavily utilizes Nina's standards and leads multi-industry approaches to indoor and 3D mapping.

Quarterly "Communities of Practice" forums continue, with recent focus on cross-county routable centerlines. Montgomery, Anne Arundel, and Howard Counties are conducting a proof of concept, exploring potential partnerships with major technology companies for improved routing accuracy.

Work continues on standardizing common place names and aliases for non-standard features to enhance dispatch location accuracy. Third-party 911 services have expressed interest in this data.

A new AI and 311 Feasibility Study is launching to determine Maryland's 311 service structure, with implications for 911 services. Stakeholder interviews are planned, requiring 3-5 hours of participation through year-end.

## **III. Additional Reports**

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### **Verizon Update- Walt Puller**

Mr. Puller was not available to provide updates from Verizon.

### **Motorola Solutions Update- Angie Reynolds**

Ms. Reynolds stated there are no current NextG Core services incidents to report.

Ms. Reynolds clarifies, as mentioned by Mr. Khaloughi in his report, a recent technical service bulletin highlighted a software bug in Vesta versions 8.2 Hotfix 1 and 8.3. To date, no issues have been observed with the four PAPs that have migrated to release 8.2 Hotfix 1. The Research and Development team is actively working on a solution with a corrective update, which will be included in Vesta release 8.3 Hotfix 1, scheduled for release by mid-December. Once available, the update will be extended to the customer base, and coordination with channel partners will take place to ensure customers are upgraded to the latest version.

Ms. Reynolds also thanked those who attended the Vesta user group session recently held.

### **AT & T Update- Taylor Tompkins**

Mr. Tompkins reported no service interruptions, with the Baltimore County update proceeding as planned toward early Q1 completion, likely January. All parties continue effective collaboration with no anticipated delays.

Taylor Tompkins raised concerns about communication with Pennsylvania's 911 Board, citing an email from Context's Molly regarding stalled progress on transfer logistics. Chairman Markey clarified that Maryland has not halted NNI project work, noting that delays stem from Pennsylvania's 911 coordinating office's uncertainty about proceeding.

Mr. Coates confirmed no stop-work order exists but acknowledged ongoing discussions about bidirectional versus one-way call transfer capabilities between the states. Operational and technical discussions are planned to resolve these issues.

Chairman Markey emphasized:

- Maryland's continued commitment to appropriate 911 traffic routing, including cross-state transfers
- The need to involve NGCS providers and stakeholders in future discussions
- The importance of scheduling meetings with Pennsylvania's state coordinating office

Chairman Markey directed Dr. Collins and Mr. Coates to coordinate with NGCS providers and Maryland 911 centers to advance discussions with Pennsylvania promptly, acknowledging Motorola and AT&T's ongoing involvement.

### **MACo Emergency Communications Committee (ECC)- Ross Coates**

Mr. Coates, Chair of the Maryland Association of Counties Emergency Management Affiliate Emergency Communications Committee, provided several updates. Following the retirement of the training chair, Ms. Cassandra Onley, a new chair for the ECC has been appointed, Mr. Barry Scheitlin from Anne Arundel County 911 Center under Ms. Anne Pingle's direction. Additionally, a new member from the Baltimore County 911 Center will join the committee.

Mr. Coates highlighted the recent Vesta User Group meeting held at the BWI Marriott, where Motorola Solutions shared new technologies and concepts for 911 call processing in Maryland. The event fostered collaboration and included attendance by Board members.

A communication exercise conducted earlier in the week was successful with the Maryland Department of Emergency Management and Maryland Joint Operations Center. The exercise tested the mass notification system for 911 service-impacting events, ensuring notifications reached key stakeholders across the state. Participants joined a conference bridge, communicated via the Maryland statewide radio system, and used a voice-over-IP phone system managed by the Maryland Institute for Emergency Medical Services Systems. The

exercise confirmed operational readiness, and after-action items will be addressed in future exercises.

There are ongoing efforts to establish a focused committee for CAD-to-CAD integration. While the group is not fully assembled, preparations are underway to align with potential funding opportunities anticipated in early 2025.

### **Mission Critical Partners Update- Joshua Jack**

A report has been added to the Board member drive for review. No additional updates.

### **Projects for Funding Consideration**

A funding request for Project 25-101 in the amount of \$5,200.00 for Cecil County's Language Line Services. There was no representative present for Cecil County.

#### **Project has been withdrawn until further communication has been received.**

A funding request for Project 24-068A in the amount of \$2,266,101.30 for Charles County's Fiber Installation Services was made by Jeffrey Clements.

**Mr. Thomas moved that Project 24-068A for Charles County in the amount of \$2,266,101.30 to be approved. Ms. Price seconded the motion. Mr. Rose recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

A funding request for Project 25-127 in the amount of \$249,788.76 for Charles County AT&T ESInet Service was made by Jeffrey Clements.

**Ms. Price moved that Project 25-127 for Charles County in the amount of \$249,788.76 to be approved. Mr. Frazier seconded the motion. Mr. Rose recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

A funding request for Project 25-148 in the amount of \$184,195.00 for Charles County's, Convey 9-1-1 Translation Services was made by Jeffrey Clements.

**Mr. Block moved that Project 25-148 for Charles County, in the amount of \$184,195.00 to be approved. Mr. Thomas seconded the motion. Mr. Rose recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

A funding request for Project 25-129 in the amount of \$7,298,731.65 for Anne Arundel County's VESTA Hardware Refresh was made by John McAndrew.

**Ms. Fischer moved that Project 25-129 for Anne Arundel County, in the amount of \$184,195.00 to be approved. Ms. Greentree seconded that motion. All were in favor and the motion was carried. There were no objections.**

A funding request for Project 25-133 in the amount of \$44,870.00 for Frederick County's Carousel NGCS Redundant Circuit was made by Phil Lambert.

**Mr. Souder moved that Project 25-133 for Frederick County, in the amount of \$44,870.00 to be approved. Mr. Meyer seconded that motion. All were in favor and the motion was carried. There were no objections.**

A funding request for Project 25-134 in the amount of \$383,767.14 for Frederick County's Carousel Services was made by Phil Lambert.



**Mr. Souder moved that Project 25-134 for Frederick County in the amount of \$383,767.14 be approved. Mr. Rose seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-144 in the amount of \$6,000.00 for Prince George's County's Fuel Filtering was made by Charlynn Flaherty.

**Mr. Souder moved that Project 25-144 for Prince George's County in the amount of \$6,000.00 be approved. Mr. Meyer seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-147 in the amount of \$369,742.80 for Prince Georges County's Convey 9-1-1 Translation Services was made by Charlynn Flaherty.

**Mr. Rose moved that Project 25-147 for Prince George's County's in the amount of \$369,742.80 be approved. Mr. Frazier seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-153 in the amount of \$650,500.00 for Prince George's County's Convey Communicator Services was made by Charlynn Flaherty.

**Mr. Meyer moved that Project 25-153 for Prince George's County in the amount of \$650,500.00 be approved. Mr. Rose seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-145 in the amount of \$ 451,770.57 for St. Mary's County's Console Refresh was made by Scott Raley.

**Mr. Souder moved that Project 25-145 for St. Mary's in the amount of \$451,770.57 be approved. Mr. Meyer seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-088 in the amount of \$21,028.79 for Howard County's VESTA HUD Expansion was made by Lt. Jennifer Reidy-Hall.

**Mr. Souder moved that Project 25-088 for Howard County in the amount of \$21,028.79 be approved. Ms. Greentree seconded that motion. Mr. Meyer recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-089 in the amount of \$5,491.50 for Howard County's Guardian Tracking (Vector Solutions) Year 2 License was made by Lt. Jennifer Reidy-Hall.

**Mr. Rose moved that Project 25-089 for Howard County in the amount of \$5,491.50 be approved. Mr. Block seconded that motion. Mr. Meyer recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-142 in the amount of \$2,500.00 for Howard County's Social Media Advertising was made by Lt. Jennifer Reidy-Hall.

**Mr. Block moved that Project 25-142 for Howard County in the amount of \$2,500.00 be denied. Mr. Frazier seconded that motion. Mr. Meyer recused himself from the vote. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-143 in the amount of \$24,000.00 for Howard County's Denise Amber Lee's "A Victims Plea-Meeting Expectations was made by Lt. Jennifer Reidy-Hall.

**Mr. Frazier moved that Project 25-143 for Howard County in the amount of \$24,000.00 be approved. Ms. Greentree seconded that motion. Mr. Souder abstained himself from the vote. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-149 in the amount of \$2,722.00 for Harford County's APCO Annual Membership was made by Ross Coates.

**Mr. Souder moved that Project 25-149 for Harford County in the amount of \$2,722.00 be tabled for committee review no more then 3(three)months. Ms. Greentree seconded this motion. Mr. Frazier opposed. The motion was carried and there were no objections.**

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A funding request for Project 25-150 in the amount of \$4,850.00 for Harford County's NENA Annual Membership was made by Ross Coates.

**Mr. Coates withdrew Project 25-150 pending further Board review. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-128 in the amount of \$26,875.00 for Talbot County's NENA Center Manager Certification Program was made by Holley Guschke.

**Mr. Frazier moved that Project 25-128 for Talbot County in the amount of \$26,875.00 be approved. Mr. Thomas seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-139 in the amount of \$3,954.156.00 for Talbot County's VESTA 9-1-1 Hardware Refresh was made by Holley Guschke.

**Mr. Souder moved that Project 25-139 for Talbot County in the amount of \$3,954,156.00 be approved. Mr. Meyer seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-140 in the amount of \$4,681.60 for Talbot County's TCP Aladtec was made by Holley Guschke.

**Mr. Thomas moved that Project 25-140 for Talbot County in the amount of \$4,681.60 be approved. Mr. Thomas seconded that vote. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-141 in the amount of \$186,620.52 for Talbot County's UPS System was made by Holley Guschke.

**Mr. Meyer moved that Project 25-141 for Talbot County in the among of \$186,620.52 be approved. Mr. Thomas seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-131 in the amount of \$1,640.00 for Dorchester County's Blue Peak Software was made by Robbie Larimer.

**Mr. Souder moved that Project 25-131 for Dorchester County in the amount of \$1,640.00 be approved. Ms. Greentree seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-136 in the amount of \$9,822.00 for Baltimore City's CritiCall/Test Genius Suite Subscription was made by Wayne Harris.

**Mr. Haas moved that Project 25-136 for Baltimore City in the amount of \$9,822.00 be approved. Ms. Price seconded that motion. Ms. Warren opposed. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-137 in the amount of \$3,200.00 for Washington County's Frontline DOR Tracker Software was made by Jamie Franks.

**Mr. Block moved that Project 25-137 for Washington County in the amount of \$3,200.00 be approved. Mr. Thomas seconded that motion. All were in favor and the motion was carried. There were no objections.**

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A funding request for Project 25-116 in the amount of \$14,045.00 for Baltimore County's eSOPH Investigation Software was made by Tammy Price.

**Mr. Haas moved that Project 25-116 for Baltimore County in the amount of \$9,995.00 be approved. Ms. Reddick seconded that motion. Ms. Price recused herself from the vote. Ms. Greentree abstained from voting. All were in favor and the motion was carried. There were no objections.**

**PROJECT EXTENSIONS-REQUIRING BOARD APPROVAL**

None

**PROJECTS EXTENSIONS- APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

None

**PROJECTS FOR DE-ENCUMBERING OF FUNDING**

Project #	County	De- Encumbering	Project Description
23-059	Cecil	\$100.00	Protocol Training
25-098	Cecil	\$27.00	Priority Dispatch- Emergency Dispatch Protocol Training
23-072	Baltimore County	\$0.15	Logging Recorders
24-061	Baltimore County	\$36,864.91	Annual Maintenance
25-037	Charles	\$655.00	ETC Instructor Certification

**TOTAL: \$37,647.06**

**Mr. Thomas moved to de-encumbering funds for the projects noted above in the amount of \$37,647.06. Mr. Meyer seconded that motion. All were in favor and the motion was carried. There were no objections.**

**PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

Project #	County	Cost	Project Description
25-122	Charles	\$5,830.00	Protocol Recertifications
25-123	Calvert	\$1,280.00	EMD/ETC/EPD Protocol Training
25-124	Worcester	\$937.50	Wireless Headsets
25-125	Worcester	\$2,520.00	Priority Dispatch Certifications & Recertifications
25-126	Worcester	\$2,259.00	Promotional Products
25-135	Worcester	\$475.00	APCO CTO Training Class

25-130	Washington	\$8,925.00	IAED-EMD/EPD/EFD Certifications
25-132	Dorchester	\$1,575.00	APCO-Communication Training Officer Certification
25-138	Montgomery	\$17,820.00	Protocol 41: Caller in Crisis
25-146	Montgomery	\$4,839.40	Headsets

**TOTAL: \$46,460.90**

#### **IV. OPEN DISCUSSION ITEMS**

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Mr. Block requested that the training committee review the possibility of creating basic training standards and report their findings at the December meeting. He emphasized his hesitation to approve the deferred Harford projects without clear criteria, citing concerns about potential perceptions of endorsing a specific vendor. He suggested allowing counties to determine whether the proposed standards meet their individual needs and expressed interest in the subcommittee's feedback on feasibility.

Chairman Markey encouraged Mr. Block to reach out to Dr. Collins.

#### **V. UPCOMING REMINDERS**

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The next public Board Meeting will be on Tuesday, December 17, 2024, on Google Meet. Project requests for funding are due by December 5, 2024.

#### **VI. ADJOURNMENT**

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**Ms. Price made a motion for the adjournment of the meeting, and it was seconded by Mr. Block. All were in favor and there was no opposition to the adjournment. The Open Session meeting adjourned at 4:00pm.**