



**Maryland 9-1-1 Board**  
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Office: (410) 585-3108



## MINUTES

**Public Session – January 26, 2023**

### **BOARD MEMBERS IN ATTENDANCE**

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Jack Markey, County Emergency Management	Steve Souder, Public-At-Large
Russell Strickland, Secretary, MDEM	Bryan Ebling, Volunteer Fire Service
Major Tawn Gregory, MD State Police	Scott Haas, PSAP Director
Susan Greentree, APCO	Al Kirchner, Public-At-Large
William Frazier, MENA	Julia Fischer, GIS
Kenneth Poling, Wireline Industry	Daniel Leary, Wireless Industry
Justin Orendorff, PSAP Director	Chris McNamara, ECC
Tony Rose, PSAP Director	Cecilia Warren, Accessibility Needs
Shariff Thomas, 9-1-1 Specialist	CPT Scott Brillman, Career Fire Services
	Richard Berg, MIEMSS

### **OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE**

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Timothy Tharp, Executive Director

### **BOARD MEMBERS NOT IN ATTENDANCE**

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Major David Stem, County Police Services  
Tammy Price, PSAP Director  
Michael Block, Cybersecurity

### **GUESTS IN ATTENDANCE**

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Walt Puller, Verizon	Roger Bennett, Allegany County
Toni Dunne, Motorola Solutions	Joshua Jack, Mission Critical Partners
Ross Coates, Harford County	CPL Robbie Larimer, Dorchester County
Taylor Johnson, Motorola Solutions	Jack Brown, Carroll County
Brain Roosevelt, Motorola Solutions	Diane Strong, Cecil County
LT Jennifer Reidy-Hall, Howard County	Ashley Burgan, Carroll County
James Hamilton, Worcester County	Robert Horne, Mission Critical Partners
LT John McAndrew, Anne Arundel County	Ann Pingel, Anne Arundel County
Cassandra Onley, Montgomery County	Charlynn Flaherty, Prince George's County
Colleen Mulvehill, Convey 9-1-1	John Lesko II, DoIT
Jeff Bruns, Convey 9-1-1	Taylor Thompkins, AT&T
Mitch Nowak, Motorola Solutions	Jeff Clements, Charles County
Walt Kaplan, Rapid Deploy	

## OPENING

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Chairman Markey called the public session to order at 10:00 AM on Thursday, January 26, 2023, via Conference Bridge.

Chairman Markey stated that the meeting is being live-streamed and recorded. He asked members to use the raise hand function to ask questions.

There was a roll call of Board members by Mr. Jack, and a quorum was confirmed.

Chairman Markey welcomed Governor Moore and his new administration to Maryland service. He is looking forward to that opportunity to align our priorities with the new administration. The State budget recognizes that 9-1-1 in Maryland between the State fee element of the 9-1-1 Trust and the local fee part of the 9-1-1 fees that pass through the local governments will apply over \$180 million across the fiscal year to ensure equitable, available, reliable, secure 9-1-1 service across Maryland.

Anne Arundel County was successful in obtaining a capital funding component for their joint 9-1-1 and public safety center.

Congratulations to Secretary Russ Strickland for Governor Moore's confidence in him.

Secretary Strickland thanked Chairman Markey for the kind words. The Moore administration is off to a fast start and running. The weekend before the actual inaugural we spent time at a weekend retreat with the new cabinet secretaries and truly building a team. I am impressed, excited, and looking forward to some great things that I believe will happen as we move forward. The Governor very clearly laid out the values of the administration. The ones that stick out to me are bold, courageous, and data-driven but hard-led. I think we've got a tremendous opportunity and future ahead. The Governor recognizes that the 9-1-1 Board meets every month, which is voluntary, and that doesn't include the time you spend reviewing the projects before you get to the meeting and spending six hours or so in the meeting. It is exciting and I am re-energized and looking forward to the next four years. We are here to assist to make sure that the 9-1-1 Board has what they need to do their mission. The Secretary added that if anything was needed to let him know.

Chairman Markey had the privilege of hearing Governor Moore speak at the Maryland Association of Counties Winter Conference and he was very clear in his expectations of those of us that serve Maryland in partnership with him. I look forward to continuing the work shaped by both our successes and shortfalls and our goal of shaping a brighter future across Maryland. Look forward to continuing the conversation with you and the administration about how we move forward.

Interim Executive Director Tharp serves as the Board's Open Meeting Act representative. If other Board members are interested in participating in the training, please reach out to Executive Director's Office we will get you in touch with the training program through the State.

As we start a new year, the role of the 9-1-1 Board is broadly stated to ensure the high quality of 9-1-1 service across Maryland. We do that largely through functions that are coordinated, and review policies, procedures, and practices, transmit reports to the Secretary of Maryland General Assembly, provide funding for projects upon request for funds from the 9-1-1 Directors. To ensure the service is available and reliable. If issues emerge, we can review them and guide the 9-1-1 Directors. And to cooperatively establish standards for service that has Maryland leading the way for excellent service in the 9-1-1 arena.

A joint Strategic Planning Day will be held on March 6, 2023. The Executive Director will be communicating the information broadly to the 9-1-1 community. The goal is to ensure that we receive the goals from Governor Moore for the State and that we do our diligence and plug in our work from

the Board perspective and the broader 9-1-1 community to establish a strategic set of goals for the Governor's Administration.

#### **APPROVAL OF MINUTES**

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The Board considered the meeting minutes from November 17, 2022. The Board members are provided with the material in advance of the meeting so they may review them.

**Mr. Souder made a motion to approve the meeting minutes from November 17, 2022. Mr. McNamara seconded the motion. All were in favor and the motion was carried.**

#### **FISCAL REPORT – TIMOTHY THARP**

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June 30, 2022, the unencumbered balance was \$24,530,205.19. That was forwarded to the FY2023 budget. Total awards through today, for this fiscal year, are \$19,406,634.28. The unencumbered balance is currently \$23,583,773.74.

#### **EXECUTIVE DIRECTOR'S REPORT – TIMOTHY THARP**

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Mr. Tharp explains that it's been a very busy time for the Board and his Office. We have an ongoing restructuring of the staff. We continue to look at our processes and map them. We hope to move towards as much automation of these processes as possible. The Office is somewhat behind in the quarterly payments to the counties, but that is related to the interface between the Comptroller's Office and our staff. We continue to work on improving that interface. If anybody has questions regarding, where payments are, when a payment was made, or when payments are due to be made, simply send me an email.

Mr. Tharp thanks Director Charlynn Flaherty and Prince George's County Public Safety Communications for offering their facility to host the strategic planning session on March 6. We plan to have the entire Board, as well as the 24 PSAP Directors in attendance along with State staff and facilitators.

Mr. Tharp informs us that a new area code is being installed in the 301/240 zone. The new area code will be 277. The PSAPs have been advised, notifications have gone out, and the work is being done, whatever is necessary to accommodate the change.

Mr. Tharp reminds the PSAP Directors that a request for information was sent out to their offices required for the Board's annual report and to return them to his office in a timely fashion. Starting with the 2022 annual report, additional data points are required and will be requested in the following correspondence. Additionally, Mr. Tharp noted that Board member ethics compliance reports and county audits are due.

Mr. Tharp informs that MDEM's assigned Assistant Attorney General is researching if the long-standing practice of allowing vendors to present their offerings, at Board meetings, is allowable. Additional conversation resulted among Board members on the merits of such presentations and briefings. Executive Director Tharp noted we will have a solution that is compliant with the Open Meetings Act, State procurement laws, and any other applicable statutes. Further details will be communicated once a ruling has been made.

Executive Director Tharp noted that a preparatory planning day for the Board was held in January. It prepared members for the full strategic planning meeting to occur on March 6. That is an open public meeting and people are welcome to attend. We had an administrative preparation meeting to discuss processes and internal administrative work of the Board, which occurred back in January. Chairman Markey agreed with Souder's assessment that it was a quality discussion of the

administrative activities of the Board, internal to the Board, so we could be prepared to engage with our partners on March 6.

## **SUBCOMMITTEE REPORTS**

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### **Policy and Standards Subcommittee – Steve Souder**

Mr. Souder reported the subcommittee took a reprieve for two months to be sure the things that we had in the queue had a proper way forward based upon the review by our new Interim Executive Director. They are focused on staffing, retention, etc. This a problem that plagues Maryland PSAPs, as well as almost every other PSAP in the nation. Also discussed and for further action is a Board member handbook, for both our new and tenure members.

### **Training and Exercises – Bryan Ebling**

The subcommittee is working on the wellness program and identifying best practices across the country while using NENA as a basis. The document intends to provide support and recommendations on best practices to each one of the PSAP Managers and PSAP personnel. They are additionally working on the TERT program.

Policy 3-301 (Guidelines for Delivery of Training) was updated and distributed to Board members for their review. Chairman Markey noted it has been circulated to all Board members for review, the Training Subcommittee Chairman bringing it to the floor. **Mr. Ebling made a motion to approve the amended training policy. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

### **Cybersecurity – Michael Block**

Executive Director Tharp asked Mr. Jack to provide the update for Mr. Block. Mr. Jack reported that the subcommittee did not meet in December and January due to conflicts. No report to give currently.

### **Technology Subcommittee – James Hamilton**

The subcommittee received a briefing during the last meeting regarding a Western Maryland network interruption that impacted two counties. The subcommittee stressed that having true network (ESInet) diversity into the PSAPs is critical and recommends talking with their service providers to ensure this is in place.

Mr. Hamilton noted that the subcommittee is working closely with the Executive Director to focus the subcommittee's efforts, such as CAD-to-CAD and Artificial Intelligence, over the coming months.

### **GIS – Julia Fischer**

The statewide data validation is proceeding very well and a new page has been added to 911.Maryland.gov. It is being used to ensure that counties are getting the information they need and are understanding how they are going to be directly contributing to the value and the content. As a State, we follow standards from NENA. Ms. Fischer reported that standards exist and are agreed to by the 24 jurisdictions and are what is being validated against. Validation checks have been processed for three or four counties, and errors have been found and reported back to the counties. This is concerning because the data has been submitted and processed by the ESInet providers and is operational with errors. Outreach to the providers is underway to review the findings and work to remedy any processing issues.

Ms. Fischer stated there was a mid-Atlantic regional Next Generation 9-1-1 GIS meeting yesterday and schedules are set for the balance of this calendar year. The invites went out to the District of Columbia, Delaware, West Virginia, New Jersey, Virginia, Maryland, partners at the DoD, and the other federal military organizations, as well as representation from Maryland Counties. DC, Delaware, and Pennsylvania were not able to attend. Topics discussed ranged from data validation to CAD to Z-axis. A regional page is being stood up on 911.Maryland.gov.

The imagery contract is funded by the Board. Errors were found in the Eastern Shore data from last year's collection resulting in a slight delay in the delivery. The team is gearing up for the Western Shore fly which will start as soon as the sun angle is appropriate, ideally within the next four to six weeks.

Ms. Fischer added that they are continuing to make sure that there are opportunities to get the GIS word out and for opportunities to learn. There are multiple opportunities over the coming months to realize these goals.

### **Verizon Update – Walt Puller**

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Mr. Puller reported that there were no network events to report and that they are working closely with the NexGen/ESInet providers utilized in Maryland. Once the migration to the new ESInet is complete, Verizon will reach out and start the process to turn down your legacy network. This will result in limiting the time counties pay for dual networks.

Chairman Markey said that one of the more significant changes that occurred during the service years of the Commission to Advance Next Generation 9-1-1 Across Maryland was the ability to bring operating costs for 9-1-1 that formerly were born by local tax dollars into the State side of the fee. There would be a benefit back to the Statewide Trust by reducing those costs which are eligible to pass through to the State. There would be a benefit as everyone makes the transition away from the legacy selective router/CAMA trunk environment.

### **AT&T Update – Taylor Thompkins**

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Mr. Thompkins reported all but two of the AT&T ESInet contracted sites are scheduled for deployment in Maryland. Talbot County is scheduled to go live in February, Wicomico County in March, Worcester County in April, along with Kent and Somerset counties. Followed by Caroline and Cecil counties in May and finishing the Eastern Shore with Dorchester County in June. No significant issues have been reported for any existing Maryland AT&T ESInet customers.

### **Motorola Solutions Update – Toni Dunne**

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Ms. Dunne reported Motorola Solutions did not have any service-impacting events to report. Ms. Dunne informed that per request, dual redundant circuit proposals have been delivered to Howard, Carroll, Washington, and Garrett counties. Anne Arundel and Prince George's already have this configuration and proposals will be followed up with Frederick and Allegany in the near future.

### **MACo Emergency Communications Committee (ECC) – Ross Coates**

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Mr. Coates stated the ECC is currently in the process of updating primary and alternate contacts within the PSAPs across the state of Maryland. Once that's finalized, we'll circulate that information to the Board, as well as the Maryland Department of Emergency Management to ensure that proper notifications are made in the event of carrier outages or 9-1-1 outages across the state.

The ECC continues to work with Maryland Institute for Emergency Medical Services System in establishing additional/updated recommendations regarding pandemic screening. While Covid is still

with us, the initial emerging infectious disease protocol may not be necessarily appropriate, considering it is no longer emerging and it's just prevalent among us at this time. Dr. Chizmar and his team will be drafting some recommendations that'll be circulated to the PSAPs to provide recommendations for county leaders and PSAP leadership. As they alter their current processes and fall into more of a daily flow with the virus being more prevalent among us.

Mr. Coates informs that the ECC is working with MIEMSS on a process where current protocols can be utilized to determine whether early dispatch of aviation assets is necessary for certain situations. This will help to ensure They're also ensuring the right resources get to that individual in need.

Mr. Coates states that the staffing snapshot survey sent out is being finalized. In addition, recruitment is discussed, and the need for funding for recruitment and what we can do as a group on the operational side, as well as the Board side, to improve recruitment and ensure adequate staffing in 9-1-1 across the state.

Legislative points that the subcommittees are working on are the occupational wellness program that is required by legislation, as well as the TERT team or emergency response team to assist PSAPs in the event of emergencies. We are currently reviewing Senate Bill 30 and House Bill 138. While it doesn't directly involve the 9-1-1 Board, it does impact some of the calls that would be received by 9-1-1 potentially deferring those to a statewide 311 center or county operated 311 center. Board members agreed these are topics to be addressed at the March 6 meeting.

#### **Mission Critical Partners Update – Joshua Jack**

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Mr. Jack reported that a written briefing was submitted to Board members as part of their monthly packet. Mr. Jack noted the statewide cybersecurity project, which includes a cyber assessment and an incident response plan for each PSAP, is progressing and on schedule.

#### **CURRENT PROJECTS FOR VOTING CONSIDERATION**

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A funding request for Project 23-144 in the amount of \$236,158.00 for Harford County's Cybersecurity Monitoring and Response was made by Ross Coates and Randy Cunningham. This is a modification to an existing contract that is in place with Harford County.

**Mr. Thomas moved to fund Project 23-144 for Harford County in the amount of \$236,158.00 for Cybersecurity Monitoring and Response to be approved. Ms. Greentree seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-154 in the amount of \$16,533.85 for St. Mary's County's Console Furniture (Maintenance Services) was made by Mr. Raley.

**Mr. Souder moved to fund Project 23-154 St. Mary's County in the amount of \$16,533.85 for Console Furniture (Maintenance Services). Mr. McNamara seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-155 in the amount of \$5,655.00 for Howard County's Phone System VESTA Call Tree Enhancement was made by Lieutenant Jen Reidy.

**Mr. Thomas moved to fund Project 23-155 for Howard County in the amount of \$5,655.00 for the Phone System VESTA Call Tree Enhancement to be approved. Mr. Berg seconded the motion. Mr. McNamara recused himself from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-156 in the amount of \$588,632.00 for Howard County's Phone System Maintenance was made by Lieutenant Jen Reidy.

**Ms. Greentree moved to approve Project 23-156 for Howard County in the amount of \$588,632.00 for Phone System Maintenance. Mr. Frazier seconded the motion. Mr. McNamara recused himself from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-123A in the amount of \$93,909.63 for Howard County's GIS - Western Shore Orthophotography (additional funding) was made by Lieutenant Jen Reidy. The additional request for funding will allow Baltimore County to receive three-inch pixel imagery across the entire county.

**Mr. Souder moved to fund Project 23-123A for Howard County in the amount of \$93,909.63 to be approved. Ms. Greentree seconded the motion. Mr. McNamara and Ms. Fischer recused themselves from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-172 in the amount of \$2,530.00 for Howard County's Maintenance of ADORE Training Software was made by Lieutenant Jen Reidy.

**Mr. Thomas moved to fund Project 23-172 for Howard County in the amount of \$2,530.00 for the Maintenance of ADORE Training Software. Mr. Berg seconded the motion. Mr. McNamara recused himself from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-157 in the amount of \$55,612.69 for Dorchester County's UPS - Backup PSAP was made by Robbie Larimer. Mr. Larimer clarified that the request is for 90% of the total cost of the project and would cover the 9-1-1 equipment and the other 10%, paid through local funds, would cover the radio equipment.

**Mr. Berg moved to fund Project 23-157 for Dorchester County in the amount of \$55,612.69 for UPS - Backup PSAP. Mr. Ebling seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-159 in the amount of \$25,773.40 for Allegany County's Wireless Access Points was made by Roger Bennett. Mr. Bennett noted that installation will be performed by County IT.

**Mr. Thomas moved to fund Project 23-159 for Allegany County in the amount of \$25,773.40 for Wireless Access Points. Mr. Frazier seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-161 in the amount of \$3,495.00 for Talbot County's Critical Pre-Employment Screening was made by Holley Guschke.

**Mr. Frazier moved to fund Project 23-161 for Talbot County in the amount of \$3,495.00 for Critical pre-employment screening. Mr. McNamara seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-163 in the amount of \$48,008.00 for Charles County's Protocols - QA Service was made by Jeff Clements and April Thompson.

**Mr. Thomas moved to fund Project 23-163 for Charles County in the amount of \$48,008.00 for Protocols - QA Service. Mr. Frazier seconded the motion. Mr. Rose recused himself from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-164 in the amount of \$308,805.75 for Carroll County's Logging Recorder was made by Jack Brown and support. Mr. Brown clarified that this request for funding amount is only for the telephone portion. Dan Heilman was available to answer questions.

**Mr. Berg moved to fund Project 23-164 for Carroll County in the amount of \$308,805.75 for a Logging Recorder. Mr. Ebling seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-165 in the amount of \$259,850.00 for Baltimore County's Protocols - QA Service was made by Tiffany Connor and Tom DeLuca. John Grossovich was available to answer questions.

**Mr. Rose moved to fund Project 23-165 for Baltimore County in the amount of \$259,850.00 for protocols - QA service. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-167 in the amount of \$10,750.00 for Montgomery County's Training - NENA Supervisor Program was made by Cassandra Onley and Ryan Matson.

**Mr. Frazier moved to fund Project 23-167 for Montgomery County in the amount of \$10,750.00 for the Training - NENA Supervisor Program. Ms. Greentree seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-174 in the amount of \$64,712.00 for Montgomery County's Phone System – Satellite Service was made by Cassandra Onley and Ryan Matson.

**Mr. Brillman moved to fund Project 23-174 for Montgomery County in the amount of \$64,712.00 for Phone System - Satellite Service. Mr. McNamara seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-175 in the amount of \$71,152.35 for Montgomery County's Maintenance - Logging Recorder was made by Cassandra Onley.

**Mr. Souder moved to fund Project 23-175 for Montgomery County in the amount of \$71,152.35 for Maintenance - Logging Recorder. Mr. Frazier seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-177 in the amount of \$2,500.00 for Montgomery County's Training - Crisis Intervention was made by Cassandra Onley.

**Mr. Souder moved to fund Project 23-177 for Montgomery County in the amount of \$2,500.00 for Training - Crisis Intervention. Mr. Brillman seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-168 in the amount of \$56,100.00 for Baltimore City's Language Translation Services was made by Wayne Harris. Mr. Harris noted that the subscription period of the contract will extend three years from the commencement day of service. Jeff Burns and Colleen Mulvihill were available to answer questions.

**Mr. Kirchner moved to fund Project 23-168 for Baltimore City in the amount of \$56,100.00 for Language Translation Services. Mr. Ebling seconded the motion. Mr. Brillman recused himself from the vote. All were in favor and the motion carried.**

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A funding request for Project 23-169 in the amount of \$65,100.00 for Cecil County's Phone System Maintenance was made by Diane Strong.



**Mr. Souder moved to fund Project 23-169 for Cecil County in the amount of \$65,100.00 for Phone System Maintenance. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-170 in the amount of \$456,252.50 for Anne Arundel County's Console Furniture - Primary PSAP was made by Lieutenant John McAndrew, Captain McNamara, Ann Pingel, and Trish McDecker.

**Mr. Berg moved to fund Project 23-170 for Anne Arundel County in the amount of \$456,252.50 for Console Furniture - Primary PSAP. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

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A funding request for Project 23-183 in the amount of \$38,146.24 for Somerset County's Protocols - QA Service/QA Computers was made by Gary Powell. Mr. Powell noted that the request also included SecureLink, a software that provides secure access to the PSAP environment.

**Mr. Berg moved to fund Project 23-183 for Somerset County in the amount of \$38,146.24 for Protocols - QA Service/QA Computers. Mr. Ebling seconded the motion. All were in favor and the motion carried.**

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#### **PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL**

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- None for this month

#### **PROJECTS EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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- Montgomery County 22-117 (Protocol Training) October 2023
- Charles County 22-131 (Cybersecurity Assessment & Network Monitoring) October 2023

#### **PROJECTS FOR DE-OBLIGATION OF FUNDING**

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- Carroll County 22-142 (Remote Protocol Certification) \$1,175.00

**Mr. Kirchner moved to de-encumber funding for Carroll County Project 22-142 for remote protocol certification in the amount of \$1,175. Mr. Thomas seconded the motion. All were in favor and the motion carried.**

#### **PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

- Allegany County 23-151 (Protocol Training) \$730.00
- Calvert County 23-158 (Headsets) \$5,974.20
- Carroll County 23-140 (Training - APCO CTO) \$918.00
- Carroll County 23-162 (Maintenance-Protocols 5 years) \$273,000.00
- Cecil County 23-153 (Chairs [19]) \$39,119.13
- Dorchester County 23-166 (Protocol Training) \$560.00
- Dorchester County 22-179 (Protocol Training) \$299.00
- Hartford County 23-145 (Chairs [6]) \$3,774.00
- Howard County 23-160 (Headsets) \$2,352.80
- Howard County 23-171 (ETC Manuals [5]) \$225.00

➤ Montgomery County	23-141 (IAED Recertifications)	\$5,000.00
➤ Montgomery County	23-149 (Protocol Training)	\$25,000.00
➤ Montgomery County	23-176 (IAED Recertifications)	\$10,000.00
➤ Prince George's County	23-152 (Protocol Training)	\$2,640.00
➤ Queen Anne's County	23-142 (Training - NENA)	\$598.00
➤ Queen Anne's County	23-143 (Training - EPD)	\$730.00
➤ St. Mary's County	23-178 (Training - APCO CTO)	\$878.00
➤ Wicomico County	23-146 (Training - Implicit Bias [2])	\$8,500.00
➤ Wicomico County	23-147 (ETC Manuals [4])	\$200.00
➤ Wicomico County	23-148 (Maintenance - Protocols)	\$1,958.00
➤ Wicomico County	23-150 (Protocol Training)	\$1,460.00
➤ Worcester County	23-173 (Headsets)	\$999.90

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**ADDITIONAL ITEMS**

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Chairman Markey stated regarding the February meeting there is a very short window to do significant work within the 9-1-1 Board Office in terms of staffing and coordinating with the Comptroller's Office. Unless there is an objection from the Board members, the February 23 meeting will be canceled to allow the Executive Director and the office staff to prepare for the March 6 Strategic Planning Day and coordinate with the Comptroller's Office and the Maryland Department of Emergency Management on administrative process cleanup. PSAPs will be notified that if there are emergency projects, the Board will be available to address them.

Mr. Kirchner wanted to salute and thank the Executive Director and the Chairman for an excellent strategic planning event and he looks forward to the next iteration of the process. Chairman Markey stated he was incredibly impressed with the engagement of the Board members during the January 10 event. He believes with Governor Moore's Administration, Secretary Strickland, and the team around the Board, and the work that has been accomplished over the last four or five years by the Board we are at an incredible moment. He thanked the participants for their attention and participation and is looking forward to March 6.

At 1:43 PM, Mr. Thomas made a motion to adjourn the meeting. Mr. Souder seconded the motion. All were in favor and the meeting was adjourned.

Jack Markey, Chairman  
Maryland 9-1-1 Board