



Maryland 9-1-1 Board
 6776 Reisterstown Road
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MINUTES

Public Session – May 26, 2022

BOARD MEMBERS IN ATTENDANCE

Jack Markey, County Emergency Management	Steve Souder, Public-At-Large
William Frazier, MENA	Scott Haas, PSAP Director
Julia Fischer, GIS	Al Kirchner, Public-At-Large
Michael Block, Cybersecurity	Shariff Thomas, 9-1-1 Specialist
Tammy Price, PSAP Director	Chris McNamara, ECC
Susan Greentree, APCO	Justin Orendorff, PSAP Director
Cecilia Warren, Accessibility Needs	Colton O’ Donoghue, Jr., Phone Utility
Tony Rose, PSAP Director	Bryan Ebling, Volunteer Fire Service
Major Tawn Gregory, MD State Police	CPT Scott Brillman, Career Fire Services
Richard Berg, MIEMSS	

OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE

Scott G. Roper, Executive Director

BOARD MEMBERS NOT IN ATTENDANCE

Daniel Leary, Wireless Industry	Russ Strickland, MDEM
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GUESTS IN ATTENDANCE

Walt Puller, Verizon	Josh Jack, Mission Critical Partners
James Hamilton, Worcester County	Toni Dunne, Motorola Solutions
Dan Heilman, Carousel Industries	Taylor Thompkins, AT&T
Ross Coates, Harford County	John Grisevich, Priority Dispatch
Senator Cheryl Kagan, MD Senate	Wayne Darrell, Kent County
Brandon Blevins, Baltimore City	Tenea Reddick, Baltimore City
Lorenzo Cropper, Wicomico County	Stanley Harris, Calvert County
Brian Albert, Washington County	Chris Gallahan, Nice Systems
LT Jennifer Reidy-Hall, Howard County	Phil Lambert, Frederick County
Ken Collins, Garrett County	Sean Scott, Seculore Solutions
Steve Hurlock, Caroline County	Tiffany Connor, Baltimore County
Christian Davis, Baltimore County	Thomas DeLuca, Baltimore County
Tyler Wilson, Baltimore County	Mike Wilson, Baltimore County
Chris Hopkins, Wicomico County	Evan McIntyre, Carbyne Solutions
Diva Miranda Jones, Carbyne Solutions	SGT Elliott, Salisbury Police Department

OPENING

Chairman Markey called the Public Session to order at 10:00 AM on Thursday, April 28, 2022, via Conference Bridge. Chairman Markey noted that the meeting is being live-streamed and recorded. Chairman Markey requested a moment of silence for the victims of the recent mass shooting in Texas. There was a roll call of Board members, and a quorum confirmed.

APPROVAL OF MINUTES

The Board reviewed the minutes for the Public Session meeting held on April 28, 2022.

Ms. Greentree made a motion to approve the minutes for April 28, 2022. Mr. Souder seconded the motion. All were in favor and the motion carried.

FISCAL REPORT – SCOTT ROPER

The 9-1-1 Trust Fund balance carried over from Fiscal Year 2021 is \$11,935,513.84. The collections for Fiscal Year 2022 are \$41,569,642.90. The Board has made awards totaling \$33,619,214.80. The available 9-1-1 Trust Fund balance for this month's meeting is \$19,877,941.97.

EXECUTIVE DIRECTOR'S REPORT – SCOTT ROPER

Mr. Roper informed the Board about a Federal Communications Commission (FCC) meeting on May 24, 2022. The topic of the meeting was geolocation for 9-8-8. The meeting is archived at <https://www.fcc.gov/news-events/events/2022/05/forum-geolocation-988>.

The National Highway Transportation Safety Administration (NHTSA) announced its new 9-1-1 Coordinator is Brian Tegtmeyer, ENP, who started on May 9, 2022. Mr. Roper also stated the annual reporting to NHTSA is completed.

The Board's Planning Day is still being organized. Board members are still able to submit topics.

The Board has "Managing for Results" reporting requirements established by the Joint Budget Committee report. All measures shall be submitted with the fiscal 2023 budget request, and include:

- Projection of revenue by county for budget purposes;
- The ratio of grant monitors to grants from the State portion of the 9-1-1 telephone surcharge;
- The funds awarded to each jurisdiction from the State portion of the 9-1-1 telephone surcharge; and
- The total number of 9-1-1 calls from each jurisdiction using Public Safety Answering Point Statistics.

These items are currently submitted with the Board's annual budget request, or as part of the annual report. The Office of the Executive Director has requested clarification on the use of grant monitors, as the Board does not currently employ those measures.

Chairman Markey recognized Senator Cheryl Kagan, who provided updates to the legislative session, and for the final meeting of the Commission to Advance Next Generation 9-1-1 Across Maryland. She also noted that the FCC sees Maryland as a "trendsetter" in 9-1-1.

Chairman Markey then called on Captain Brillman to provide an update on the Mid-Eastern Chapter of APCO's summer meeting on July 22, 2022 at Kurtz's Beach.

SUBCOMMITTEE REPORTS

Policy and Standards Subcommittee – Steve Souder

The subcommittee is working on wireless outage notifications and non-service initialized wireless phones. The subcommittee is also working on funding for recruitment guidelines, and where best to house recruitment information on the web. Mr. Souder also recommended that research be done into implementing a CAD-to-CAD solution for the state.

Training and Exercises – Bryan Ebling

Mr. Ebling stated town halls are scheduled to present the training requirements guideline. There will be three virtual meetings, and a presentation at the APCO Fall Conference. The subcommittee is working on standards for implicit bias training, and for training waivers for counties that may have already provided this training to their staff. The subcommittee is looking at reestablishing the Telecommunication Emergency Response Taskforce (TERT).

Cybersecurity –Michael Block

The subcommittee has developed a best practices guideline and frequently asked questions (FAQ) sheet for the PSAPs to use when working with third-party vendors. The subcommittee is working to develop a tabletop exercise template by the end of the summer. The subcommittee will also be presenting an update to the Maryland Cybersecurity Council.

Technology Subcommittee –James Hamilton

The subcommittee is working on Worcester County working on a CAD-to-CAD solution using a commercial vendor and with county funds. The deployment is in the implementation phase. The county will keep Board advised of its progress. The subcommittee is also looking at the Frederick County disruption reported at the April Board and mitigating factors. There is a document in draft form to provide counties with boilerplate contract language.

Tony Rose asked for briefing on CAD-to-CAD efforts by the National Capital Region to be provided to the Board.

Verizon Update – Walt Puller

Mr. Puller reported that there were no network affecting issues. Verizon is working with the counties and their Next Generation 9-1-1 vendors. The Verizon Customer Care Center continues to work remotely.

Motorola Solutions Update – Toni Dunne

Ms. Dunne reported that there was an outage in Allegany County that did not affect the reception of 9-1-1 calls. Motorola is working with the county on routing plan changes. Garrett County has pushed back its go-live date due to hardware compatibility issues. Anne Arundel County is expecting to go live in the third quarter of 2022, and Washington and Carroll Counties anticipate going live in the fourth quarter of 2022. Frederick County has pushed its go-live to 2023.

AT&T Update – Taylor Thompkins

AT&T reports that there were no network events since the last meeting. Mr. Thompkins reported on the status of the Eastern Shore projects. Three counties should go-live in the next quarter, and the remainder will go-live in the fourth quarter of this year. AT&T is also working on a training center in Montgomery County.

MACo Emergency Communications Committee (ECC) – Ross Coates

Mr. Coates stated that Maryland provides top-notch service due to our training requirements. While the events that occurred in Texas may happen anywhere, Maryland is well prepared to handle them. Mr. Coates also stated that TERT needs to be added to the Emergency Management Assistance Compact (EMAC).

Chairman Markey reminded Board members that they should attempt to visit a PSAP as part of the annual inspection process. This includes those Board members that are PSAP directors. Mr. Coates recommended that Board members spend at least eight hours annually in a PSAP.

Mission Critical Partners Update - Josh Jack

Mission Critical Partners' updates were provided to Board members ahead of the meeting, with many items covered during subcommittee reports.

CURRENT PROJECTS FOR VOTING CONSIDERATION

Funding request for Project 2-281 in the amount of \$101,160.00 for Kent County's 9-1-1 Maintenance and Recurring Charges was made by Wayne Darrell.

Ms. Greentree moved to fund up to \$101,160.00 for Kent County's 9-1-1 Maintenance and Recurring Charges. Mr. Thomas seconded the motion. Ms. Fischer and Mr. Kirchner were not present for the vote. All were in favor and the motion carried.

Funding request for Kent County Project 22-205 was withdrawn by the county ahead of the meeting.

Funding request for Project 22-239 in the amount of \$198,496 for Wicomico County's Protocols – EPD Implementation w/ Salisbury Police Department was made by Lorenzo Cropper and Chris Hopkins. Sgt. Elliott and John Grisevich were available to answer questions.

Mr. Thomas moved to fund up to \$198,496 for Wicomico County's Protocols – EPD Implementation w/ Salisbury Police Department. Mr. McNamara seconded the motion. All were in favor and the motion carried.

Funding request for Project 22-263 in the amount of \$1,823,356.00 for Baltimore City's Protocols – EPD Implementation and Combined Services was made by Brandon Blevins, Tenea Reddick and Captain Brillman. John Grisevich was available to answer questions.

Ms. Greentree moved to fund up to \$1,823,356.00 for Baltimore City's Protocols – EPD Implementation and Combined Services. Mr. Thomas seconded the motion. Captain Brillman recused himself from the vote. All were in favor and the motion carried.

Funding request for Project 22-287 in the amount of \$10,000.00 for Calvert County's NENA 911 Center Supervisor was made by Stanley Harris.

Mr. Thomas moved to fund up to \$10,000.00 for Calvert County's NENA 911 Center Supervisor. Mr. Frazier seconded the motion. All were in favor and the motion carried.

Funding request for Project 22-288 in the amount of \$439,002.00 for Washington County's 9-1-1 Logging Recorders was made by Brian Albert. Chris Gallahan was available to answer questions.

Mr. Thomas moved to fund up to \$439,002.00 for Washington County's 9-1-1 Logging Recorders. Ms. Greentree seconded the motion. All were in favor and the motion carried.

Funding request for Garrett County Project 22-289 was withdrawn by the county ahead of the meeting.

Funding request for Project 22-296 in the amount of \$178,000.00 for Garrett County's Cybersecurity Monitoring, Training, Response & Benchmarking was made by Ken Collins. Sean Scott was available to answer questions.

Mr. Block moved to fund up to \$178,000.00 for Garrett County's Cybersecurity Monitoring, Training, Response & Benchmarking, with notification to be made to the Office of the Executive Director ahead of the tabletop exercise to allow for Board member participation. Mr. Souder seconded the motion. Ms. Greentree and Mr. Orendorff recused themselves from the vote. All were in favor and the motion carried.

Funding request for Project 22-292 in the amount of \$65,791.34 for Howard County's 9-1-1 Training Room Console Furniture was made by Lieutenant Reidy-Hall.

Mr. Souder moved to fund up to \$65,791.34 for Howard County's 9-1-1 Training Room Console Furniture. Mr. Berg seconded the motion. Mr. McNamara recused himself from the vote. All were in favor and the motion carried.

Funding request for Project 22-293 in the amount of \$243,122.53 for Howard County's 9-1-1 Phone Positions for Training was made by Lieutenant Reidy-Hall.

Ms. Price moved to fund up to \$243,122.53 for Howard County's 9-1-1 Phone Positions for Training. Mr. Frazier seconded the motion. Ms. Greentree was not present for the vote. All were in favor and the motion carried.

Funding request for Project 22-295 in the amount of \$733,711.54 for Frederick County's 9-1-1 Maintenance and Recurring Charges was made by Phil Lambert.

Mr. Thomas moved to fund up to \$733,711.54 for Frederick County's 9-1-1 Maintenance and Recurring Charges. Mr. McNamara seconded the motion. Mr. Markey recused himself from the vote. All were in favor and the motion carried.

Funding request for Project 22-297 in the amount of \$21,856.19 for Caroline County's Critical Pre-Employment Screening Software and Laptops was made by Steve Hurlock.

Mr. Berg moved to fund up to \$21,856.19 for Caroline County's Critical Pre-Employment Screening Software and Laptops. Ms. Greentree seconded the motion. Mr. Ebling was not present for the vote. All were in favor and the motion carried.

Funding request for Project 22-298 in the amount of \$23,750.00 for Caroline County's Maintenance – GIS Software was made by Steve Hurlock.

Mr. Souder moved to fund up to \$23,750.00 for Caroline County’s Maintenance – GIS Software. Mr. Thomas seconded the motion. Mr. Ebling was not present for the vote. All were in favor and the motion carried.

Funding request for Project 22-302 in the amount of \$434,903.38 for Baltimore County’s UPS Replacement and Temporary UPS – Backup PSAP was made by Tammy Price. Ms. Price indicated that the county would like to present this project in closed session due to public security concerns.

At 12:18 PM, Mr. Kirchner made a motion for the Board to go into closed session to discuss this project at the request of the Baltimore County PSAP Director. This exception to the Open Meetings Act is permissible under the General Provisions Article § 3-305(b)(10) to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans. Ms. Greentree seconded the motion. Mr. Frazier, Captain Brillman, Mr. Haas, Mr. Berg, Ms. Greentree, Ms. Fischer, Mr. Souder, Mr. Rose, Major Gregory, Mr. Kirchner, Ms. Warren, Mr. McNamera, Mr. Orendorff, Mr. Block and Mr. Thomas voted in favor of the motion. Ms. Price recused herself from the vote. Mr. Ebling was not present for the vote. No one opposed the motion. The meeting was closed, and the meeting was moved to a second conference bridge. In addition, present during the closed session were Chairman Markey, Mr. Roper, Mr. O’Donoghue, Ms. Connor, Mr. DeLuca, Mr. Davis, Mr. Mike Wilson and Mr. Tyler Wilson.

Ms. Price and the Baltimore County representatives presented an overview of the project, and answered questions from the Board members.

Following the presentation, and question and answer period, Mr. Kirchner made a motion to reopen the meeting. Mr. Thomas seconded the motion. All were in favor and the motion carried. The meeting reopened at 12:33 PM on the public conference bridge.

Project 22-302 was recalled by Chairman Markey.

Ms. Greentree moved to fund up to \$434,903.38 for Baltimore County’s UPS Replacement and Temporary UPS – Backup PSAP. Mr. Thomas seconded the motion. Ms. Price recused herself from the vote. Mr. Ebling was not present for the vote. All were in favor and the motion carried.

PRESENTATION – CARBYNE SOLUTIONS

The Board received a presentation by Evan McIntyre and Diva Miranda Jones regarding Carbyne Solutions location services.

PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL

None for this month

PROJECT EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

- Montgomery County 21-264 (Language Translation Services) May 2023

PROJECTS FOR DE-OBLIGATION OF FUNDING

- Charles County 22-010 (Protocol Recertification) \$1,517.75
- Baltimore City 21-249 (Protocols – QA Service)) \$71,036.00
- Baltimore City 22-143 (Protocols – Additional Licenses) \$72,812.19
- Baltimore City 22-164 (Protocols – Maintenance) \$576,000.00

- Baltimore City 21-197 (Protocols – EPD Implementation) \$370,844.10

Mr. Frazier made a motion to de-obligate \$1,092,210.04 from the listed projects. Mr. Thomas seconded the motion. All were in favor and the motion carried.

PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

➤ Carroll County	22-243 (Protocol Training)	\$4,380.00
➤ Carroll County	22-248 (Training – APCO CTO)	\$878.00
➤ Carroll County	22-279 (CTO Recertification)	\$242.00
➤ Charles County	22-282 (Training – APCO CTO)	\$2,095.00
➤ Prince George’s County	22-170 (Protocol Training)	\$4,150.00
➤ Caroline County	22-284 (Public Education Materials)	\$2,500.00
➤ Prince George’s County	22-285 (ETC-I Recertification)	\$450.00
➤ Prince George’s County	22-286 (Protocol Recertification)	\$1,650.00
➤ Charles County	22-167 (Protocol Training)	\$1,770.00
➤ Somerset County	22-290 (Protocol Recertification)	\$3,285.00
➤ Frederick County	22-299 (Protocol Recertification)	\$5,932.00
➤ Frederick County	22-301 (ETC Manuals – 10)	\$450.00
➤ Howard County	22-303 (Protocols – ProQA Instructor)	\$2,500.00
➤ Howard County	22-304 (ETC Manuals – 6)	\$270.00
➤ Howard County	22-305 (Protocol Recertification)	\$3,360.00

ADDITIONAL ITEMS

At 1:22 PM, Mr. Souder made a motion to adjourn the meeting. Mr. Thomas seconded the motion. All were in favor and the meeting adjourned.

Jack Markey, Chairman
Maryland 9-1-1 Board