



Department of Public Safety and Correctional Services

Maryland 9-1-1 Board

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MINUTES

Public Session – April 29, 2021

BOARD MEMBERS IN ATTENDANCE

Anthony Myers, Public Service Commission	Anna Sierra, Small County
William Frazier, MENA	Susan Greentree, APCO
Al Kirchner, Public-At-Large	Richard Berg, MIEMSS
Colton O' Donoghue, Jr., Phone Utility	Major Tawn Gregory, MD State Police
Julia Fischer, GIS	John Markey, Emergency Management
Bryan Ebling, Volunteer Fire Service	Steve Souder, Public-At-Large
Capt. Scott Brillman, Emergency Management	

OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE

Scott G. Roper, Executive Director

BOARD MEMBERS NOT IN ATTENDANCE

Randy Cunningham, Large County

GUESTS IN ATTENDANCE

Walt Puller, Verizon	Josh Jack, Mission Critical Partners
Ross Coates, Harford County	Charlynn Flaherty, Prince George's County
Tammy Price, Baltimore County	Joe Armentrout, Prince George's County
Ray Windisch, Baltimore County	Brendan Rhyner, Baltimore County
Dan Heilman, Carousel Industries	Tim Deranek, AT&T
Gary Powell, Somerset County	Kayman Khaloughi, Prince George's County
Phil Lambert, Frederick County	Stacy Clas, Calvert County
Jack Brown, Carroll County	Antonella Volpe, Charles County
Justin Orndorff, Garrett County	James Hamilton, Worcester County
Jason King, Garrett County	Jimmy Lichtenstein, AT&T
Charlie Schwab, Montgomery County	Michael Arrington, AT&T
James Alfree, Queen Anne's County	Tiffany Connor, Baltimore County
Maria Teruel, Xybix	Senator Cheryl Kagan
Dawn Baldrige, Mission Critical Partners	Roger Bennett, Allegany County
David Glaser, AT&T	

OPENING

Chairman Myers called the Public Session to order at 10:03 AM on Thursday, April 29, 2021, via conference bridge. Chairman Myers noted that the meeting is being live-streamed and recorded. A rollcall of Board members was held, and a quorum was confirmed. Chairman Myers also noted that Senator Kagan will be joining the call when available.

APPROVAL OF MINUTES

The Board reviewed the minutes for the Public Session meeting held on March 25, 2021.

Mr. Frazier made a motion to approve the minutes for March 25, 2021. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.

FISCAL REPORT – SCOTT ROPER

Mr. Roper advised the Board that the 9-1-1 Board total FY 21 award expenditures as of 04/29/2021 are \$38,952,022.79. The Board's FY 2020 unencumbered carry-over is \$17,772,083.11, and its estimated collections are \$27,077,799.85. The Board's FY 21 Trust Fund cash balance as of 04/29/2021 is \$5,897,860.17.

EXECUTIVE DIRECTOR'S REPORT – SCOTT ROPER

Mr. Roper reminded those Board members that have not completed their annual ethics filings that they should do so immediately.

Mr. Roper presented an overview of the Federal Communications Commission's (FCC) 3rd Notice of Proposed Rule Making for PSAP Outage Notifications (21-45). Once published in the Federal Register, the FCC would be seeking comments on notifications to Public Safety Answer Points (PSAP) and consumers, and updating the FCC's network reliability framework.

Mr. Roper discussed the desk review for the National Highway Transportation Safety Agency (NHTSA) and National Telecommunications and Information Administration (NTIA) grant held on April 23, 2021.

Mr. Roper stated that the Office of the Executive Director has begun conversations with the Maryland Emergency Management Agency (MEMA) about the likely move of the Board on October 1, 2021.

Senator Kagan provided updates to the 2021 legislative session, including Senate Bill 714, Senate Bill 658, Senate Bill 631 and Senate Bill 101. She also provided information regarding the final year of the Commission to Advance Next Generation 9-1-1 Across Maryland.

Julia Fischer and Dawn Baldrige gave a presentation on GIS data for Next Generation 9-1-1, and the statewide GIS strategic plan.

SUBCOMMITTEE REPORTS

Policy and Standards Subcommittee – Steve Souder

Policy 2-205 (Cybersecurity Standards), presented at the March Board meeting was presented for a vote. The PSAP community had the opportunity to review the policy and submit comments. None were submitted. **Mr. Souder made a motion to approve Policy 2-205. Ms. Greentree seconded the motion. All were in favor and the motion carried.**

Mr. Souder reported that the subcommittee was working on outage reporting requirements and a review of the Code of Maryland Regulations (COMAR). Mr. O'Donoghue requested that the subcommittee look at the FCC's NPRM 21-45.

Training and Exercises – Bryan Ebling

The requirements document was provided to the MACo ECC for review and comment before going to the Policy and Standards Subcommittee. The ECC has 30 days to review the document and provide comments.

Cybersecurity – Randall Cunningham

Mr. Josh Jack provided the report on behalf of Mr. Cunningham. The subcommittee is working on user guide for best practices to implement the policy adopted at today's meeting. The subcommittee is also planning a tabletop exercise focused on Cybersecurity.

Technology Subcommittee –James Hamilton

The subcommittee is working PSAP hardening and resiliency. This will include emergency standby power, default rerouting, CAD-to-CAD and cooling. This will result in a PSAP guide to bring Maryland PSAPs as close to 99.999 percent reliability as possible. Chairman Myers also suggested that the subcommittee also review the FCC's NPRM.

Verizon Update – Walt Puller

The Customer Care Center continues to work remotely. There were no network affecting issues over the past month. Mr. Puller stated that his efforts are focused on NG911 migrations, particularly with database elements, routing and network elements. The legacy 9-1-1 network traffic for Prince George's County has been handed off to AT&T without issue.

Chairman Myers stressed the importance of Verizon tabletop exercises with the PSAPs.

Mission Critical Partners Update - Josh Jack

Mission Critical Partners' updates were provided to Board members ahead of the meeting. Mr. Jack provided an overview of the various Maryland projects that are underway.

MACo Emergency Communications Committee (ECC) – Ross Coates

The ECC's report was tabled to the May Board meeting

Prince George's County NG911 Update

Charlynn Flaherty and Kayman Khaloughi provided an update for its NG911 migration. Automatic Location Information (ALI) data was migrated on April 13th and network traffic was migrated on April 14th. There haven't been any complaints raised by the public or the users. There was an issue with GIS data and call routing. This issue was referred to the Technology Subcommittee for examination.

Allegany County 9-1-1 Plan Modification (Final Approval)

Mr. Roger Bennett notified the Board that the county is currently in interoperability testing with the vendor, and is ready to migrate 9-1-1 services to Motorola Solutions in May. To do so, the county is requesting final approval to the conditional plan modification previously given by the Board.

Mr. Berg made a motion to give final approval to the county's 9-1-1 plan modification to allow the county to use Motorola Solutions as its Next Generation 9-1-1 service provider. Mr. Souder seconded the motion. All were in favor and the motion carried.

CURRENT PROJECTS FOR VOTING CONSIDERATION

Funding request for Project 21-242 in the amount of \$10,567.66 for Garrett County's Generator for its new Backup PSAP was made by Justin Orndorff and Jason King.

Mr. Berg moved to fund up to of \$10,567.66 for Garrett County's Generator for its new Backup PSAP. Major Gregory seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-243 in the amount of \$26,592.00 for Garrett County's HVAC for its new Backup PSAP was made by Justin Orndorff and Jason King.

Captain Brillman moved to fund up to \$26,592.00 for Garrett County's HVAC for its new Backup PSAP. Mr. Berg seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-244 in the amount of \$22,929.67 for Garrett County's Security for its new Backup PSAP was made by Justin Orndorff and Jason King.

Mr. Markey moved to fund up to \$22,929.67 for Garrett County's Security for its new Backup PSAP. Mr. Frazier seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-245 in the amount of \$40,493.24 for Garrett County's UPS for its new Backup PSAP was made by Justin Orndorff and Jason King.

Mr. Frazier moved to fund up to \$40,493.24 for Garrett County's UPS for its new Backup PSAP. Mr. O'Donoghue and Ms. Greentree seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-247 in the amount of \$57,600.00 for Charles County's Emergency Dispatch Protocol System Maintenance was made by Antonella Volpe.

Mr. Souder moved to fund up to \$57,600.00 for Charles County's Emergency Dispatch Protocol System Maintenance. Major Gregory seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-251 in the amount of \$35,090.40 for Queen Anne's County's Broadband Fiber – Special Construction for new Backup PSAP was made by James Alfree.

Ms. Greentree moved to fund up to \$35,090.40 for Queen Anne's County's Broadband Fiber – Special Construction. Mr. Souder seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-254 in the amount of \$260,785.00 for Baltimore County's Monitors and A/V Equipment was made by Tammy Price, Ray Windisch and Brenden Rhyner.

Mr. Markey moved to fund up to \$260,785.00 for Baltimore County's Monitors and A/V Equipment. Ms. Greentree seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-260 in the amount of \$37,134.00 for Carroll County's Emergency Dispatch Protocols Quality Assurance Reviews was made by Jack Brown.

Mr. Souder moved to fund up to \$37,134.00 for Carroll County's Emergency Dispatch Protocols Quality Assurance Reviews. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-257 in the amount of \$187,404.00 for Calvert County's 9-1-1 Phone System Maintenance was made by Stacy Clas.

Captain Brillman moved to fund up to \$187,404.00 for Calvert County's 9-1-1 Phone System Maintenance. Mr. Frazier seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-258 in the amount of \$70,455.00 for Calvert County's Maintenance – Recurring Charges was made by Stacy Clas.

Mr. O'Donoghue moved to fund up to \$70,455.00 for Calvert County's Maintenance – Recurring Charges. Mr. Frazier seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-246 in the amount of \$81,520.00 for Calvert County's RQI QI Resuscitation Program was made by Stacy Clas.

Mr. Ebling reported that the Training Subcommittee has reviewed the project funding request, and had concerns with approving this request as there was still an open pilot project in Charles County.

This project was tabled at the request of the county for feedback from MIEMSS on the Charles County pilot project, a more descriptive explanation by vendor on its pricing, and if the program is agnostic in terms of the county's selection of a CPR training provider.

Funding request for Project 21-235 in the amount of \$8,341.00 for Worcester County's Communications Training Officer training class was made by James Hamilton.

Mr. Souder moved to fund up to \$8,341.00 for Worcester County's Communications Training Officer training class. Mr. Markey seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-241 in the amount of \$10,000.00 for Worcester County's NENA Center Supervisor training class was made by James Hamilton.

Mr. Frazier moved to fund up to \$10,000.00 for Worcester County's NENA Center Supervisor training class. Mr. Souder seconded the motion. All were in favor and the motion carried.

Funding request for Project 21-255 in the amount of \$12,868.32 for Montgomery County's Logging Recorder Update was made by Charlie Schwab (the requested amount on the published agenda is incorrect).

Mr. Markey moved to fund up to \$12,868.32 for Montgomery County's Logging Recorder Update. Mr. Souder seconded the motion. All were in favor and the motion carried.

Mr. Ebling left the meeting

Funding request for Project 21-240 in the amount of \$83,224.75 for Frederick County's 9-1-1 Console Furniture was made by Phil Lambert. Maria Teruel was available to answer questions

Mr. Berg moved to fund up to \$83,224.75 for Frederick County's 9-1-1 Console Furniture. Ms. Greentree seconded the motion. Mr. Markey recused himself from the vote. All were in favor and the motion carried.

Funding request for Project 21-256 in the amount of \$805,511.28 for Frederick County's Maintenance – Recurring Charges was made by Phil Lambert.

Mr. O'Donoghue moved to fund up to \$805,511.28 for Frederick County's Maintenance – Recurring Charges. Mr. Berg seconded the motion. Mr. Markey recused himself from the vote. Mr. Kirchner abstained from the vote. All other Board members were in favor and the motion carried.

Funding request for Project 21-249 in the amount of \$71,036.00 for Baltimore City's Emergency Dispatch Protocols Quality Assurance Reviews was made by Captain Scott Brillman.

Mr. Markey moved to fund up to \$71,036.00 for Baltimore City's Emergency Dispatch Protocols Quality Assurance Reviews. Mr. Frazier seconded the motion. Captain Brillman recused himself from the vote. All were in favor and the motion carried.

Funding request for Project 21-237 in the amount of \$108,000.00 for Baltimore City's Maintenance – Mapping and SMS Translation was made by Captain Scott Brillman.

Mr. O'Donoghue moved to fund up to \$108,000.00 for Baltimore City's Maintenance – Mapping and SMS Translation. Ms. Greentree seconded the motion. Captain Brillman recused himself from the vote. All were in favor and the motion carried.

Somerset County' request to modify its county's 9-1-1 plan to allow for the migration to Next Generation 9-1-1 and for funding request Project 21-259 in the amount of \$605,587.65 for Somerset County's ESInet and NGCS Implementation was called by Chairman Myers. Somerset County's representatives indicated that they wished the question and answer portion of the presentation be done in closed session as six of the nine participants in the contract are still negotiating individual terms and conditions.

Mr. Souder made a motion to close the public portion of the session to consider project 21-205 under the Maryland Open Meetings Act exemption for procurement (General Provisions Art. § 3-305(b)(14) - "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"), and under the Open Meetings Act exemption for public security (General Provisions Art. § 3-305(b)(10) - "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans." Mr. Frazier seconded the motion. Mr. O'Donoghue, Mr. Souder, Mr. Frazier, Captain Brillman, Mr. Berg, Ms. Greentree, Mr. Markey, Ms. Fischer, and Mr. Kirchner voted in favor of the motion. No one opposed the motion. The motion carried, and the meeting closed at 1:37 PM.

The attendees of the closed session moved to a separate conference bridge. Major Gregory, Ms. Fischer, Ms. Sierra and Mr. Ebling were not present for the closed session.

Present in the closed session were Board Members Chairman Myers, Mr. O'Donoghue, Mr. Souder, Mr. Frazier, Captain Brillman, Mr. Berg, Ms. Greentree, Mr. Markey, Ms. Fischer, and Mr. Kirchner. Also present was Mr. Roper. Somerset County was represented by Gary Powell. AT&T

was represented by Jimmy Lichtenstein, Mr. David Glaser and Michael Arrington. Mission Critical Partners was represented by Josh Jack.

The Board conducted its question and answer session for the project.

Mr. Souder made a motion to return to open session at the end of the question and answer period. Mr. Kirchner seconded the motion. All were in favor and the motion carried. The meeting reopened to the public at 2:06 PM.

The attendees moved back to the public session conference bridge.

Funding request for Project 21-259 in the amount of \$605,587.65 for Somerset County's ESInet and NGCS Implementation, and Five Years of Service was made by Gary Powell. Jimmy Lichtenstein, Mr. David Glaser and Michael Arrington were available to answer questions.

Mr. Berg moved to amend the Somerset County's 9-1-1 plan to allow the county to migrate from Verizon to AT&T as its 9-1-1 service provider, and to fund up to \$605,587.65 for Somerset County's ESInet and NGCS Implementation, and Five Years of Service. Mr. Souder seconded the motion. Mr. O'Donoghue recused himself from the vote. All were in favor and the motion carried.

PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL

- Montgomery County 18-090 (NG911 Implementation) January 2022

Mr. Frazier made a motion to extend Project 18-090 until January 2022. Mr. Markey seconded the motion. All were in favor and the motion carried.

PROJECT EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

- Montgomery County 20-058 (Phone System Refresh) September 2021
- Montgomery County 20-162 (ASAP-to-PSAP Implementation) March 2022
- Montgomery County 20-204 (Protocols – Backup Tablets) April 2022

PROJECTS FOR DE-OBLIGATION

- Frederick County 21-157 (Protocol Training) \$85.00
- Somerset County 21-119 (Phone System – New Position) \$0.01
- Talbot County 20-233 (GIS Support) \$9,318.65
- Worcester County 21-121 (Training) \$2,200.00

Mr. Frazier made a motion to de-obligate \$9,403.66 from the listed projects. Mr. Markey seconded the motion. All were in favor and the motion carried.

PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR

Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

➤ Frederick County	21-230 (ETC-I Certification)	\$1,575.00
➤ Frederick County	21-231 (Headsets)	\$4,120.00
➤ Frederick County	21-232 (Protocol Recertification)	\$7,806.00
➤ Baltimore County	21-233 (ETC Manuals - 7)	\$315.00
➤ Baltimore County	21-234 (Protocol Training)	\$4,425.00
➤ Saint Mary's County	21-236 (CTO Training)	\$439.00
➤ Somerset County	21-238 (Public Education Materials)	\$2,500.00
➤ Saint Mary's County	21-250 (CTO Training)	\$439.00
➤ Montgomery County	21-252 (Training – Stress Management)	\$1,500.00
➤ Kent County	21-253 (Protocol Training)	\$2,655.00
➤ Cecil County	21-261 (Headsets)	\$2,229.95
➤ Frederick County	21-263 (ETC Manuals – 8)	\$360.00
➤ Queen Anne's County	21-266 (Public Education Materials)	\$2,500.00
➤ Calvert County	21-267 (Protocol Recertification)	\$2,280.00
➤ Calvert County	21-268 (Protocol Training)	\$3,540.00
➤ Calvert County	21-269 (ETC Manuals – 4)	\$180.00

ADDITIONAL INFORMATION

Mr. Roper noted that this meeting would be the final meeting for Ms. Sierra, as she was resigning her Board seat to take a position with Maryland State Government. Chairman Myers thanked her for her service.

At 2:22 PM, Mr. Markey made a motion to adjourn the meeting. Mr. Souder seconded the motion. All were in favor and the motion carried.



Anthony Myers, Chairman
Emergency Number Systems Board